

MANUAL CYBER LEARNING

Moodle 3.6. untuk Dosen



Penyusun
Perpustakaan dan MSI Unika Soegijapranata
2020

DAFTAR ISI

I. Pendahuluan	3
II. Mengakses E-Learning Unika	3
2.1. Log In.....	3
2.2. Format Setting Course	4
III. Membuat Aktifitas	7
3.1. Attendance	8
3.2. Assignment	11
3.3. BigBlueButton.....	15
3.4. Live Chat.....	29
3.5. Forum	31
3.6. Quiz.....	37
3.6.1. Membuat Quiz Multiple Choice (input satu per satu).....	38
3.6.2. Import soal Quiz Multiple Choice (soal dalam jumlah banyak).....	43
3.7. Announcements.....	51
IV. Membuat Resource	53
4.1. File	54
V. Cetak Laporan Aktifitas (Berita Acara Perkuliahan).....	56

I. PENDAHULUAN

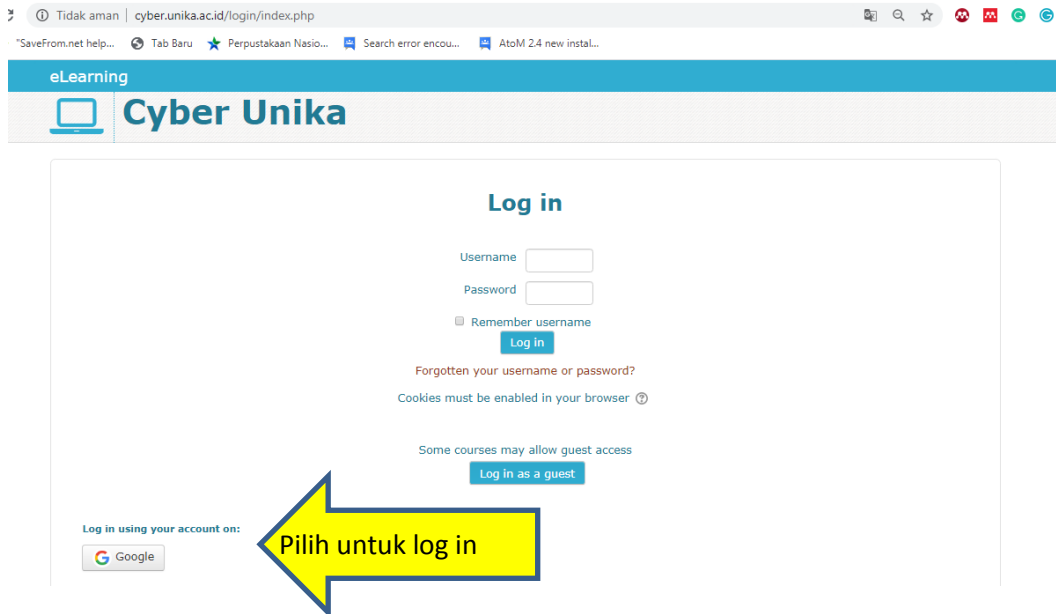
Pada era disruptive saat ini, organisasi dituntut untuk dapat beradaptasi dengan perubahan jaman, terutama dalam perkembangan teknologi informasi. Hal ini diperlukan organisasi, terutama di bidang pendidikan, agar terus inovatif dan tetap dapat menjalankan karya-karya yang bermanfaat bagi masyarakat. Meskipun dalam beberapa analisa disebutkan profesi dosen merupakan salah satu yang akan tergerus oleh jaman, hal tersebut bisa tidak terjadi apabila kita juga terus melakukan inovasi dalam pembelajaran dan mengembangkan nilai-nilai kemanusiaan sebagai bagian dari ciri khas perguruan tinggi. Namun aktivitas dosen dalam memenuhi tugasnya seringkali tidak mulus karena mobilitas yang cukup tinggi dalam menjalankan Tri Dharma Perguruan Tinggi. Sedangkan dalam rangka untuk menjamin mutu perguruan tinggi, hak mahasiswa dalam memperoleh pembelajaran merupakan kewajiban perguruan tinggi yang harus dipenuhi. Untuk itu, Unika Soegijapranata mengembangkan Cyber Learning yang merupakan pengembangan dari platform E-learning sebelumnya untuk dapat menjawab kebutuhan tersebut. Cyber Learning Unika Soegijapranata dapat dimanfaatkan untuk kepentingan Hybrid Learning karena secara otomatis terhubung dengan sistem KRS dan dilengkapi dengan berbagai sarana yang dapat sejajar dengan perkuliahan tatap muka, seperti ruang diskusi, presensi, maupun pencegahan plagiasi. Dengan begitu, proses pembelajaran melalui Cyber Learning yang sudah direncanakan, dapat seimbang dengan proses pembelajaran tatap muka. Cyber Learning Unika Soegijapranata sesuai dengan fungsinya sebagai pembelajaran melalui koneksi internet dapat diakses melalui alamat <http://cyber.unika.ac.id> .

II. MENGAKSES E-LEARNING UNIKA

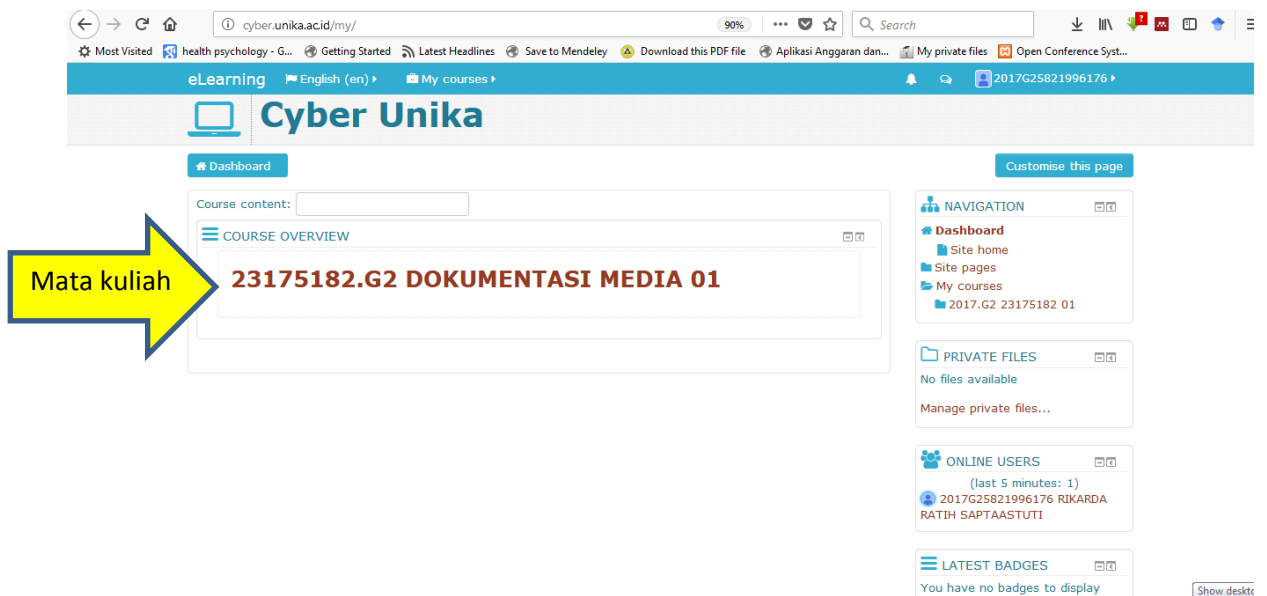
2.1. Log In

Dosen pengampu mata kuliah dapat mengakses halaman E-learning dosen dengan proses log in sebagai berikut:

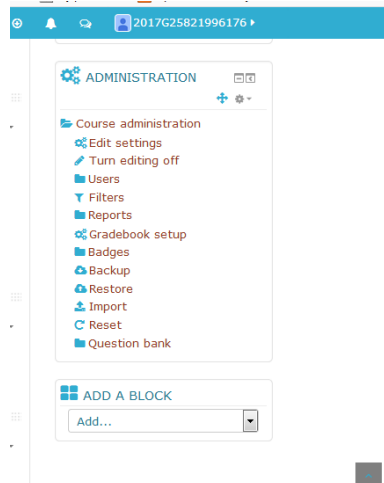
1. Buka alamat URL: <http://cyber.unika.ac.id>
2. Klik “Login” yang terdapat di pojok kiri bawah, kemudian pilih “Log in Google”, seperti pada gambar.



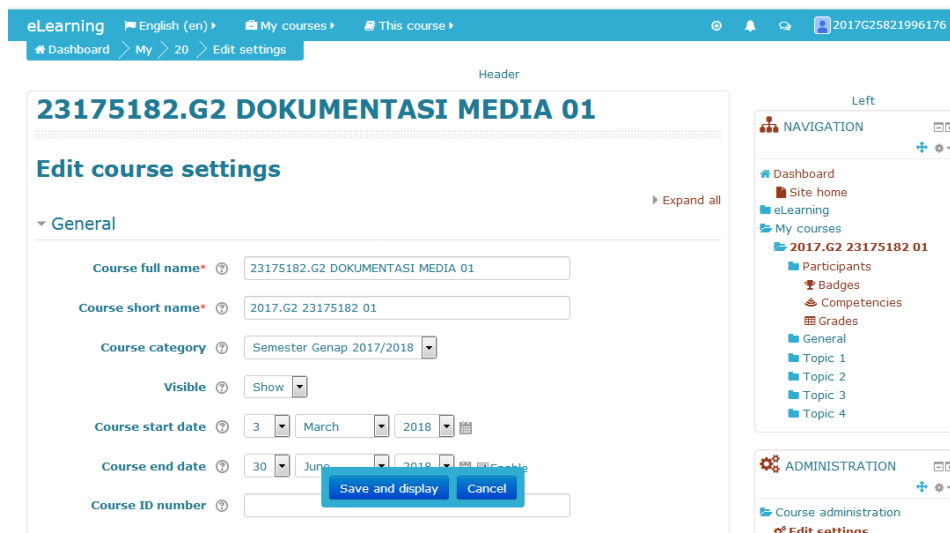
3. Log in E-learning dosen terhubung dengan username password email Unika
4. Setelah berhasil log in, maka pada Dashboard akan tampil mata kuliah Semester Ganjil/Genap



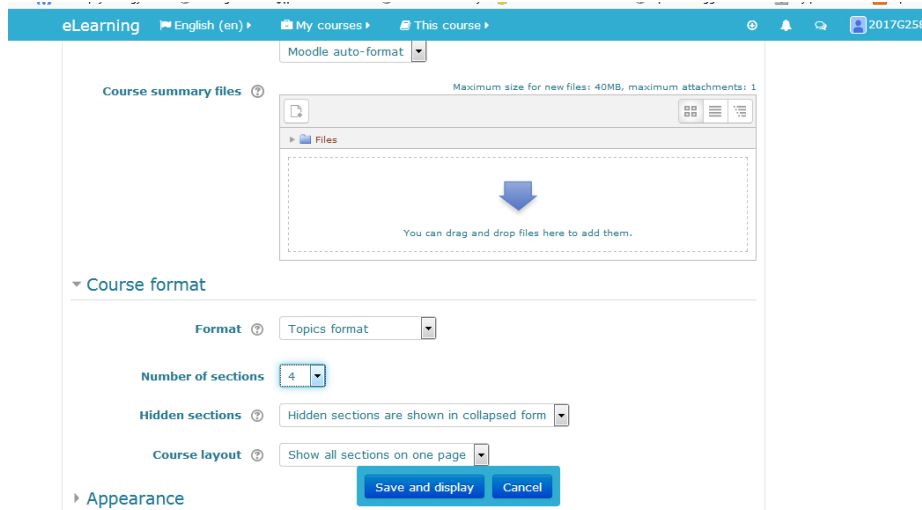
- 2.2. **Format Setting Course** (melakukan format ulang setting course/ mata kuliah, misal untuk menambahkan jumlah topik)->Pilih Mata kuliah->Pilih Administration->Edit Settings



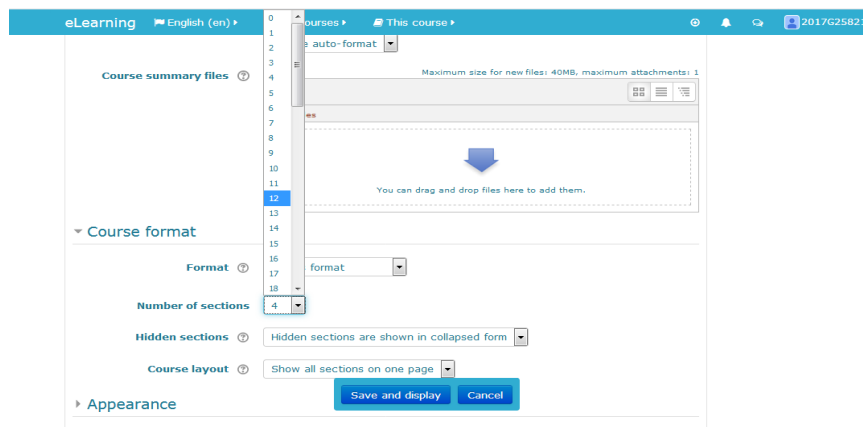
Tampilan Edit Course Settings



Mulai dilakukan edit, misalnya untuk menambah Topik, pilih Course Format->Pilih Format->Topics Format



Untuk Menambah jumlah Topic--> Pilih Number of Sections, dan tentukan jumlah topic yang akan ditambahkan-->Save and Display



Membuat TOPIC--> pilih Turn Editing On (pojok kanan atas) **(setiap akan mengisikan aktivitas dan resources harus diubah ke Turn Editing Off)**--> klik menjadi Turn Editing Off

eLearning English (en) My courses This course Rikarda

Cyber Unika

Dashboard Co 2017.G2 23175182 01 Turn editing on

23175182.G2 DOKUMENTASI MEDIA 01

Announcements

Topic 1

Topic 2

Topic 3

NAVIGATION

- Dashboard
- Site home
- Site pages
- My courses
 - MT
 - KI
 - DM
- Courses
 - 2017.G2 23175182 01
 - Participants
 - Badges
 - Competencies
 - Grades
 - General
 - Topic 1

-> Pilih Topik 1-->add an activity or resource

Page top Header

23175182.G2 DOKUMENTASI MEDIA 01

Announcements Edit

+ Add an activity or resource

1 Topic 1 Edit

+ Add an activity or resource

1 Topic 2 Edit

add

Right

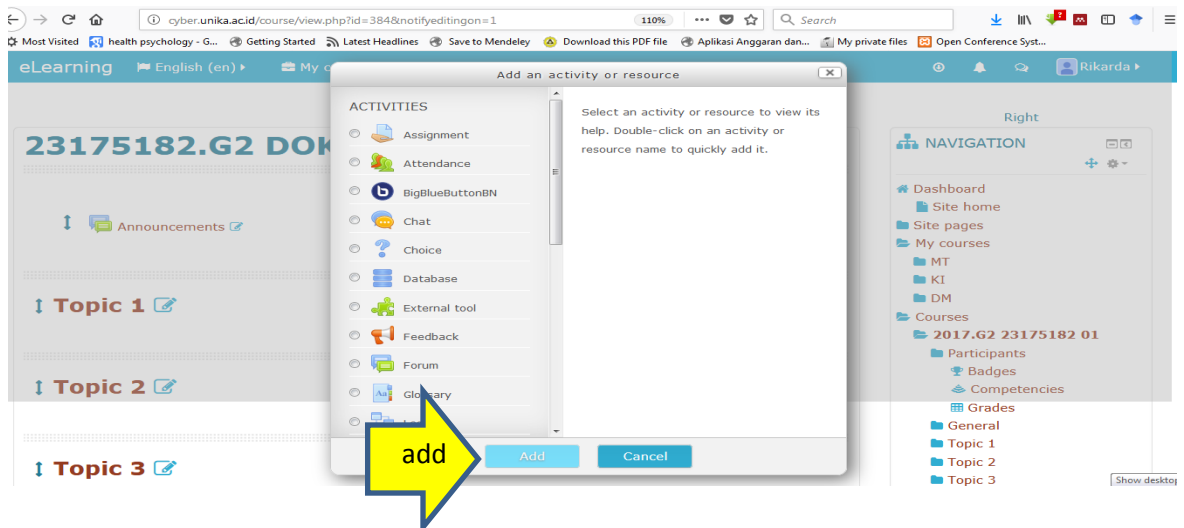
NAVIGATION

- Dashboard
- Site home
- Site pages
- My courses
 - MT
 - KI
 - DM
- Courses
 - 2017.G2 23175182 01
 - Participants
 - Badges
 - Competencies

Show desk

III. MEMBUAT AKTIFITAS

Pilih AKTIFITAS → assignment, attendance, big blue button, chat, forum, quiz, dll

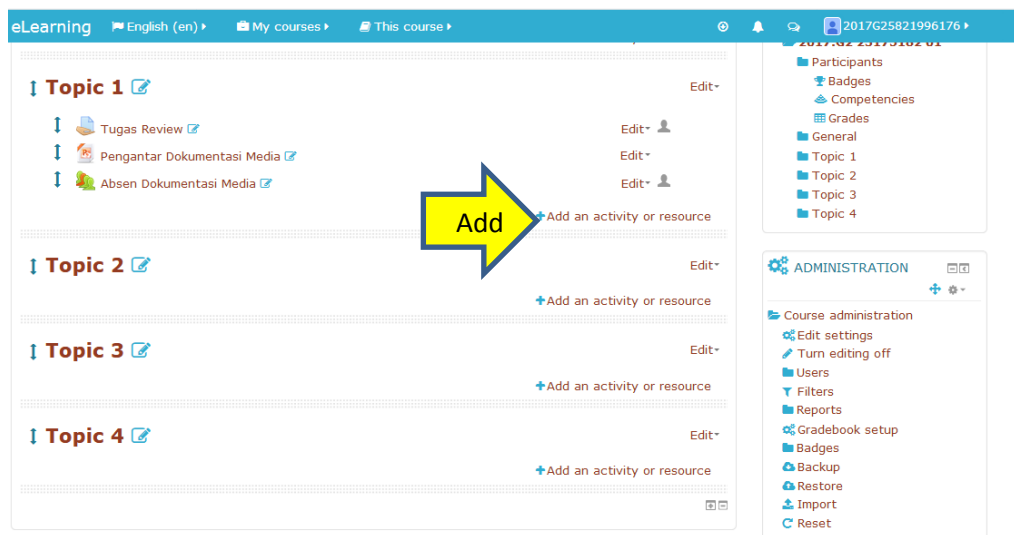


3.1. Attendance

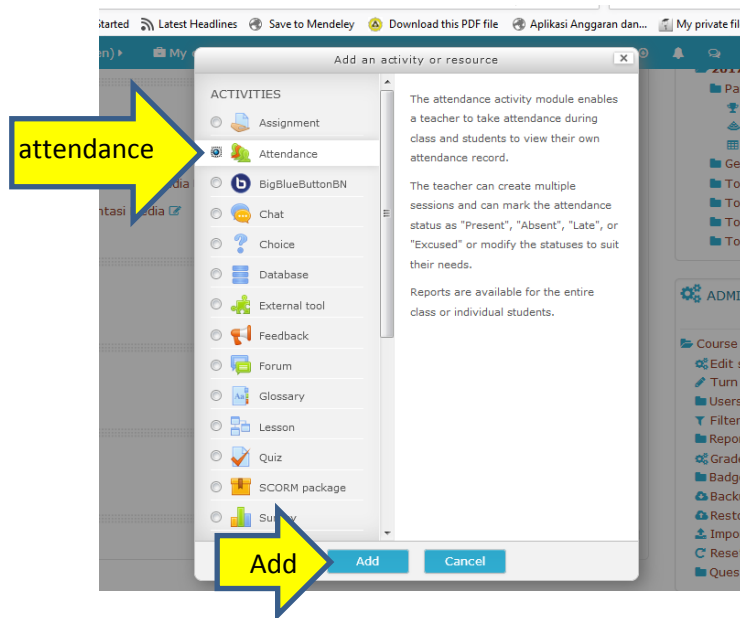
Fasilitas yang akan mencatat kehadiran mahasiswa pada sebuah course /kelas kemudian merekamnya dalam bentuk laporan yang bisa diakses oleh dosen maupun mahasiswa.

Self Attendance

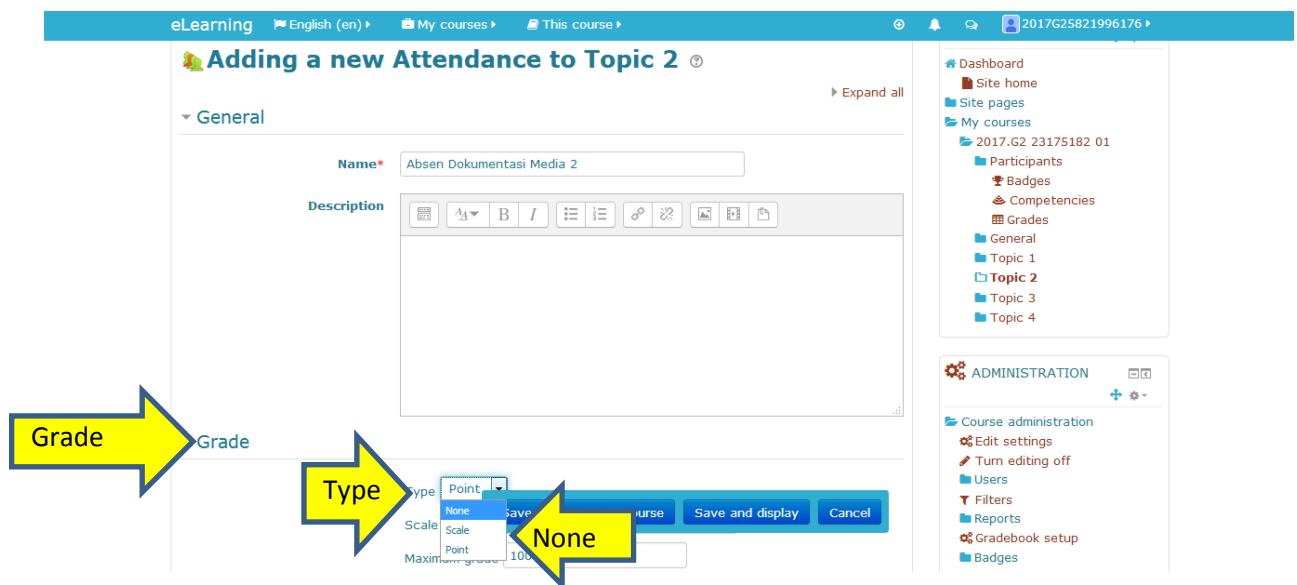
Pilih: Add an activity or resource



Pilih: Activities-→Attendance-→Add



Pilih:Grade--→Type-→None-→Save and display



Pilih: Add Session→isikan date dan time→scroll ke bawah

The screenshot shows the Moodle course page for '23175182.G2 DOKUMENTASI MEDIA 01'. The 'Add session' form is visible, with a yellow arrow pointing to the 'Add session' button. Another yellow arrow points to the 'Date' and 'Time' fields, which are set to March 28, 2018, from 16:00 to 16:20. The 'Description' field is empty. The 'Add' and 'Cancel' buttons are at the bottom of the form. The right sidebar shows the course navigation menu, including 'Absen Dokumentasi Media 2'.

Pilih: Student Recording→beri tanda centang pada Allow student to record own attendance—Add

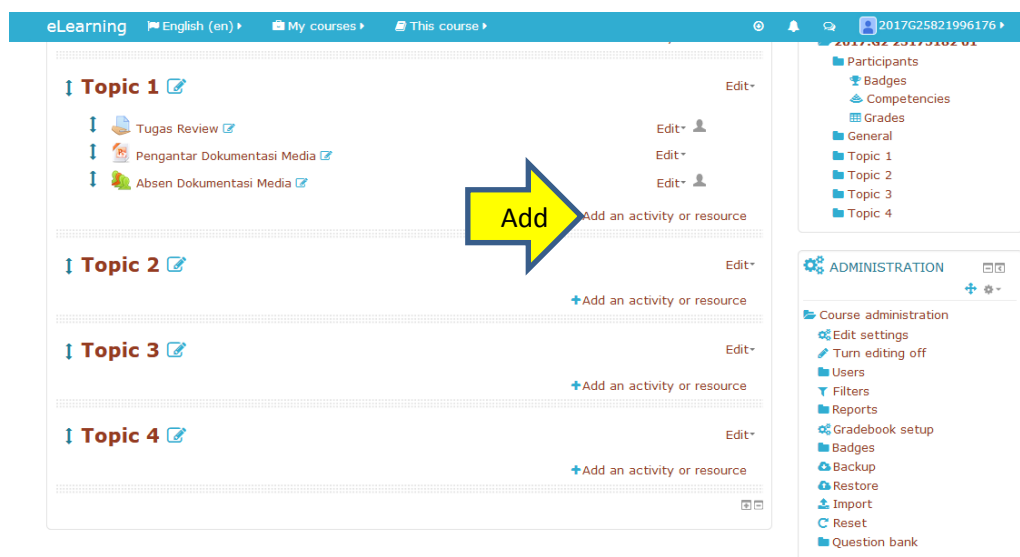
The screenshot shows the 'Student recording' settings for the session. A yellow arrow points to the 'Student recording' section. Another yellow arrow points to the 'Allow students to record own attendance' checkbox, which is checked. The 'Automatic marking' is set to 'Disabled'. The 'Student password' field is empty. The 'Add' button is at the bottom of the form. The right sidebar shows the 'ADMINISTRATION' menu, including 'Attendance administration'.

Self Attendance sudah siap→ catatan: tidak perlu mengaktifkan button warna hijau (dibawah tulisan action)

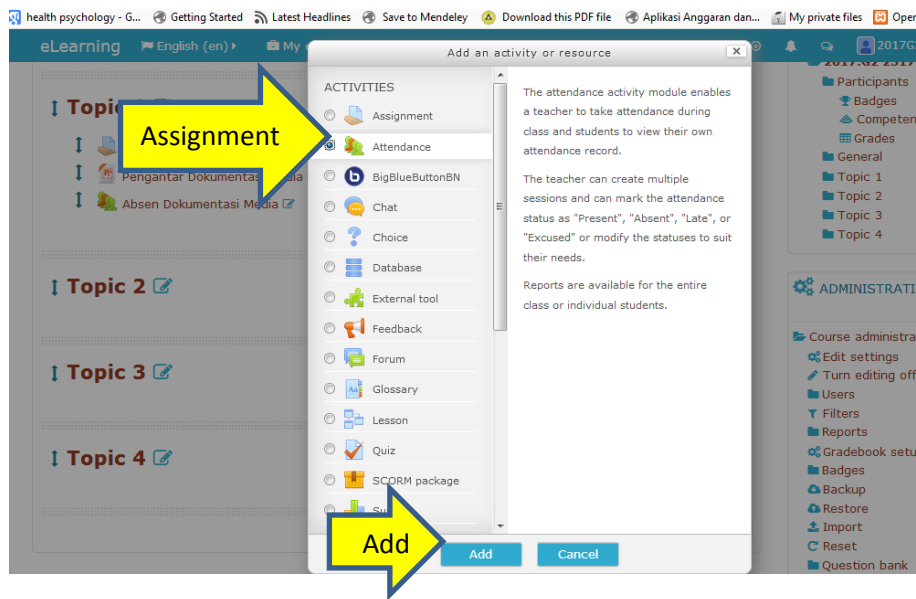


3.2. **Assignment:** Melalui aktivitas ini, dosen dapat memberikan tugas yang mewajibkan mahasiswa mengirim (upload) konten digital, misalnya essay, tugas proyek, laporan, dan lain-lain. Jenis file yang dapat dikirim misalnya word documents, spreadsheets, images, audio and video clips. Selanjutnya dosen dapat melihat dan menilai tugas yang telah dikirim oleh mahasiswa.

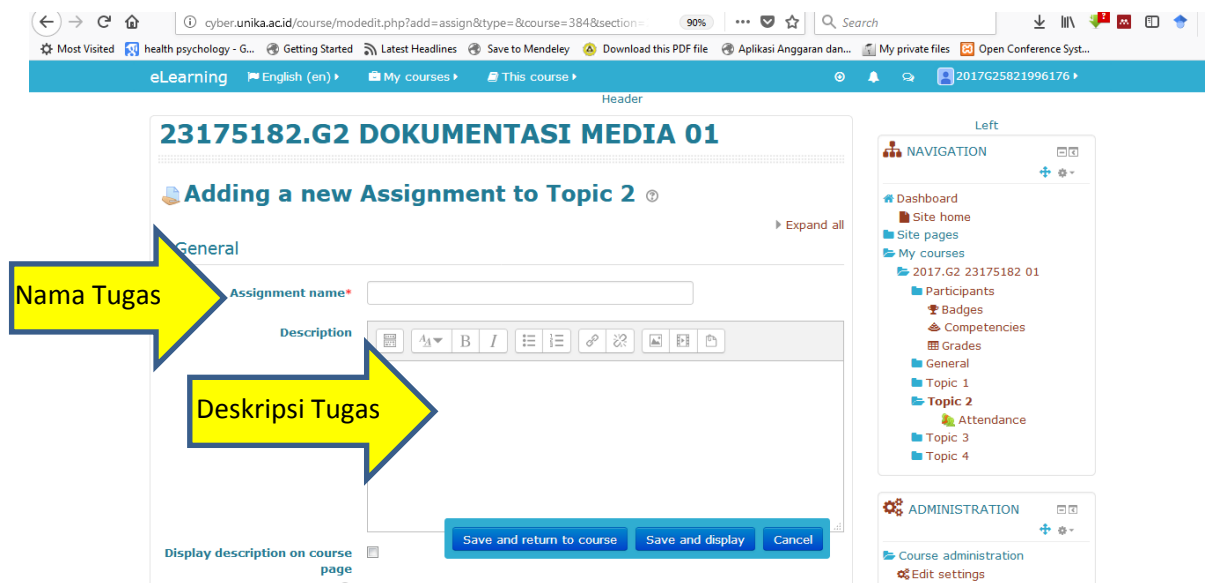
Pilih: add an activity and resources



Pilih: Activities-→Assignment-→Add

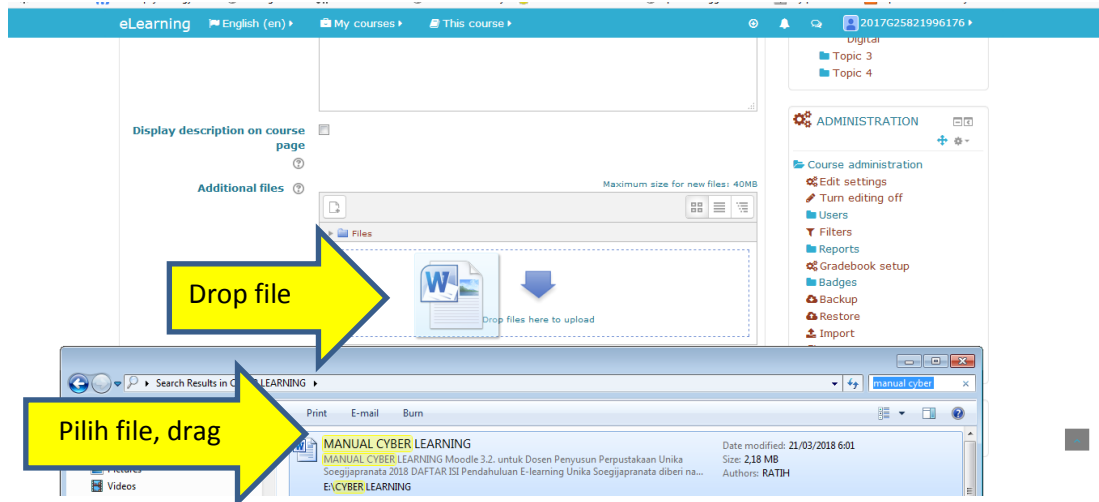


Mengisikan Nama Tugas, Deskripsi Tugas

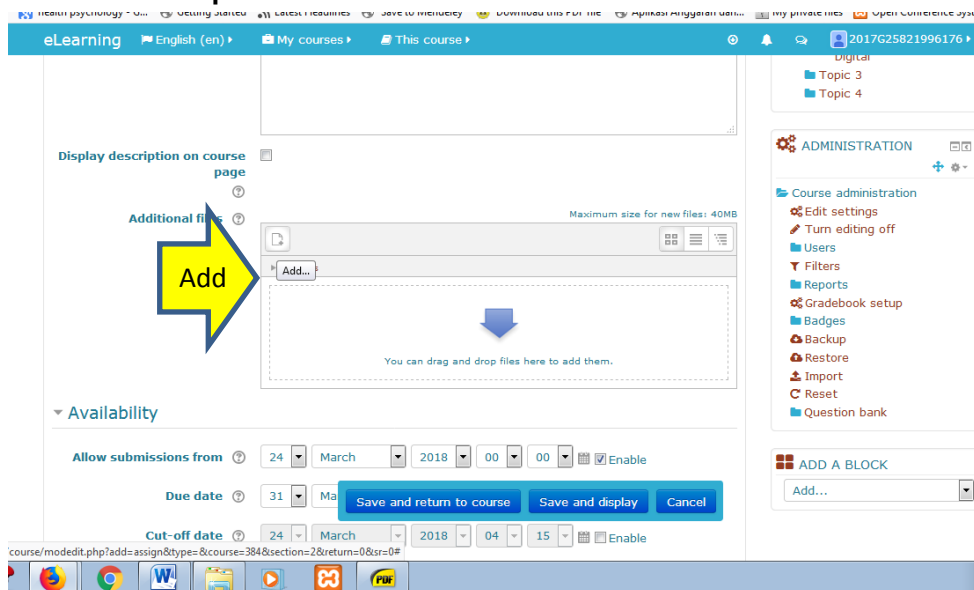


Memasukkan File Tugas:

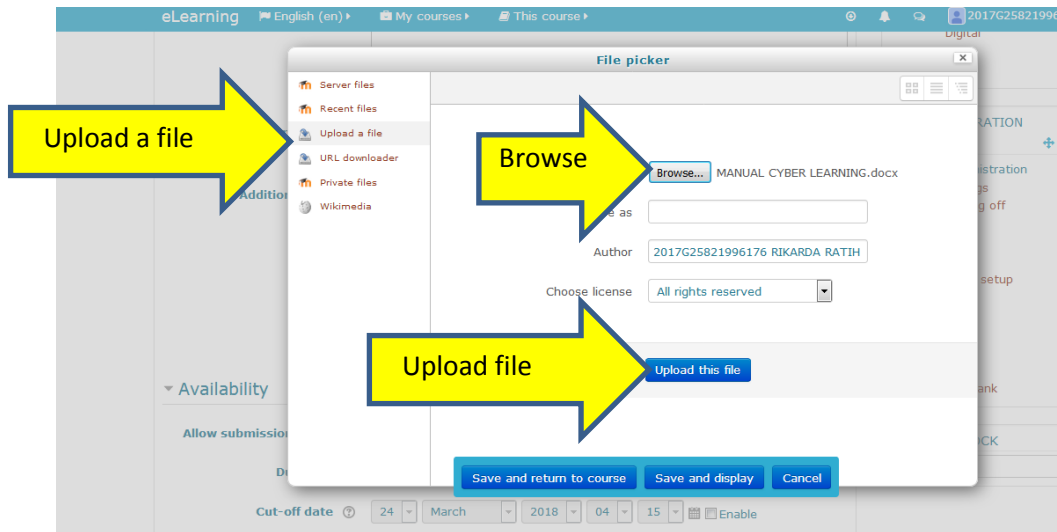
1. Alternatif 1: buka file (yang disimpan di laptop/PC)->pilih file->drag and drop



2. Alternatif 2: pilih Add

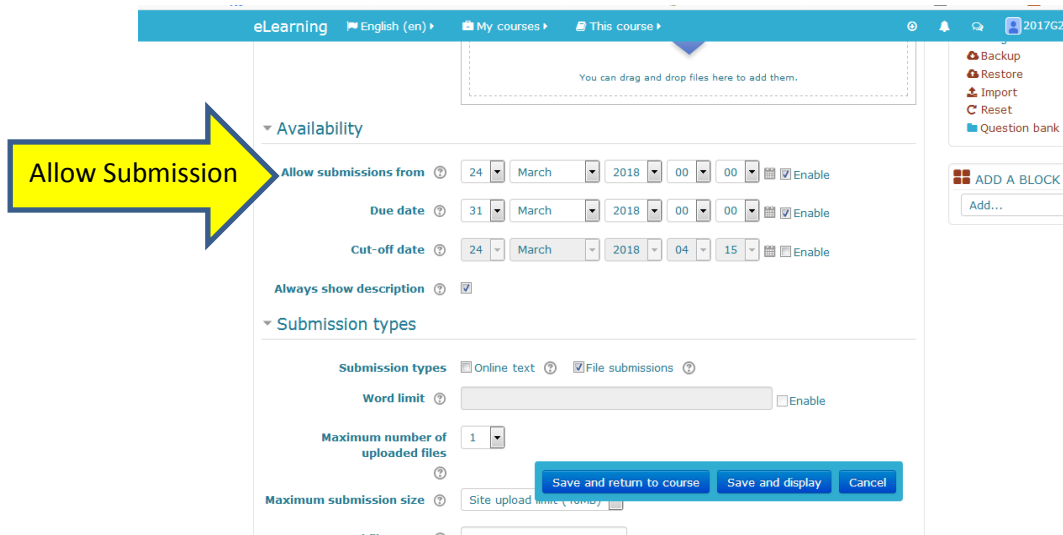


file→upload a file→browse (pilih file di laptop/PC)-→upload file



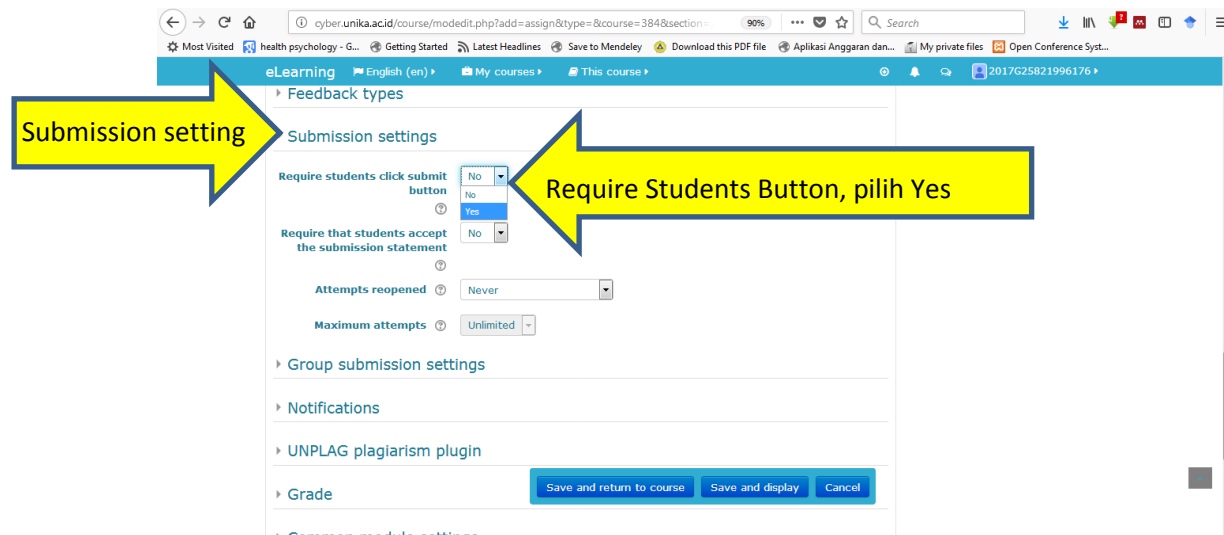
Mengatur Tanggal Pengumpulan Tugas:

1. Allow submission from)-→klik centang pada Enable-→diisikan mulai tanggal dan jam pengumpulan tugas
2. Date Due)-→klik centang pada Enable diisikan tanggal dan jam batas akhir pengumpulan tugas

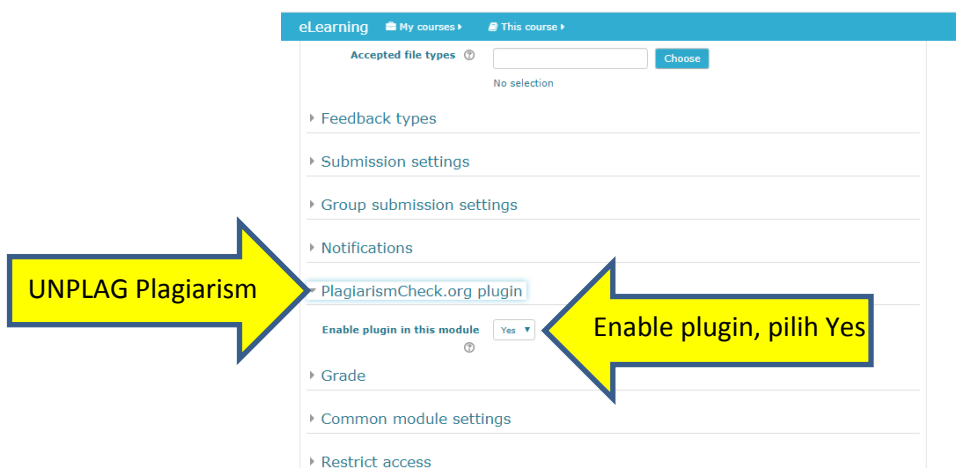


Mengaktifkan PlagiarismCheck untuk scan tugas

1. Pilih Submission Settings→Require students click submit button, pilih Yes

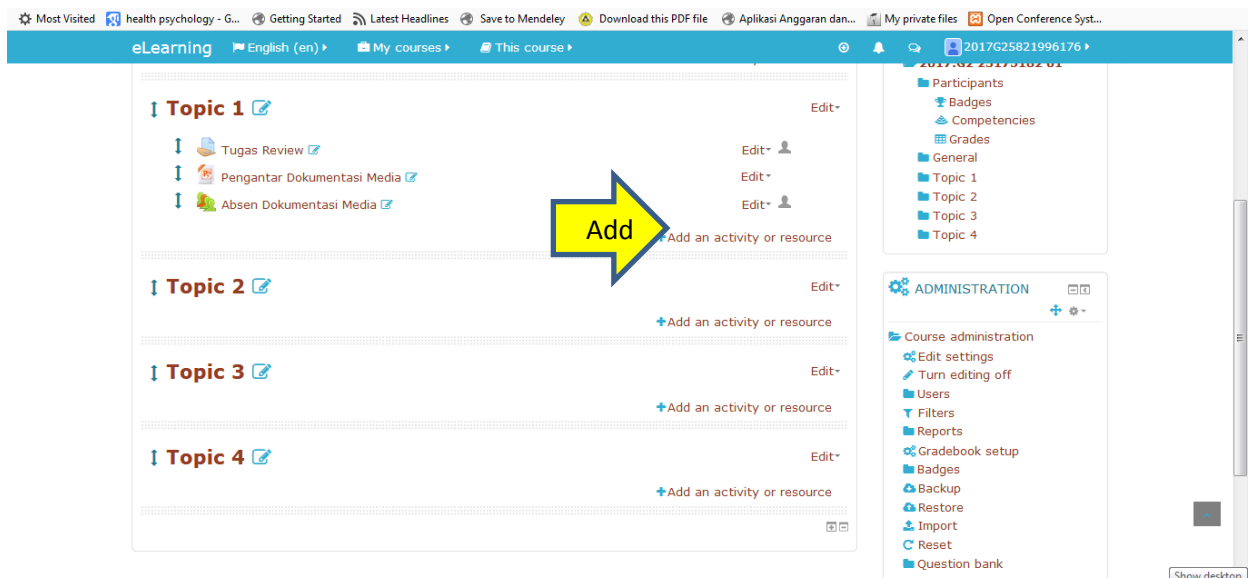


2. Pilih PlagiarismCheck.org plugin→Autocheck pilih Yes→Save and display

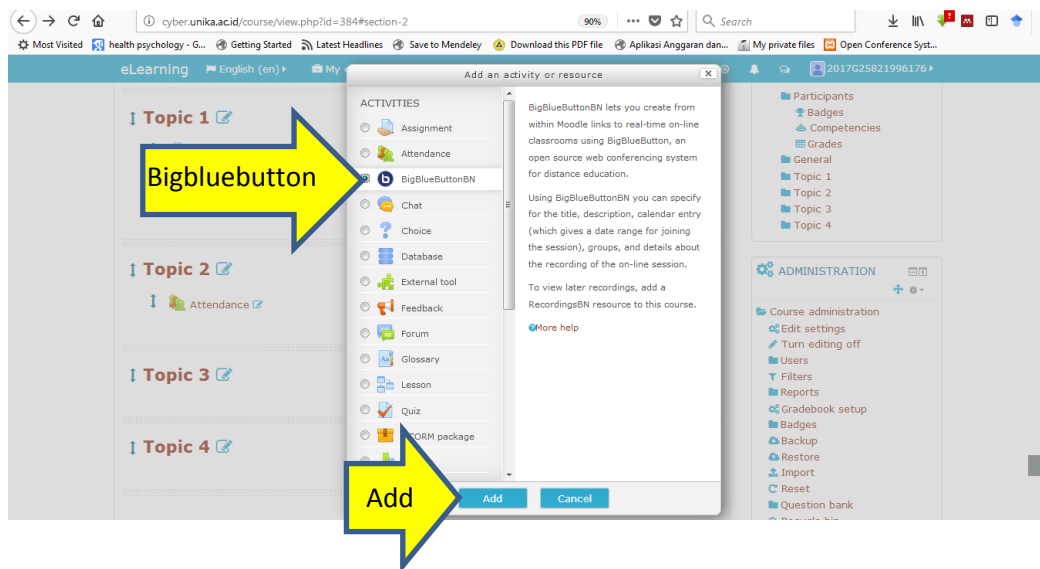


- 3.3. **BigBlueButton**: Bigbluebutton dapat digunakan sebagai server web conference, dimana semua berbasis web dan berkomunikasi lewat web. Bigbluebutton memberikan banyak keuntungan bagi penggunanya di antaranya adalah mudah di jangkau,mudah di konfigurasi, hemat biaya dan dengan bigbluebutton ini memudahkan dosen dan mahasiswa bertelekomunikasi kapan pun sesuai dengan waktu yang direncanakan

Pilih: add an activity and resources

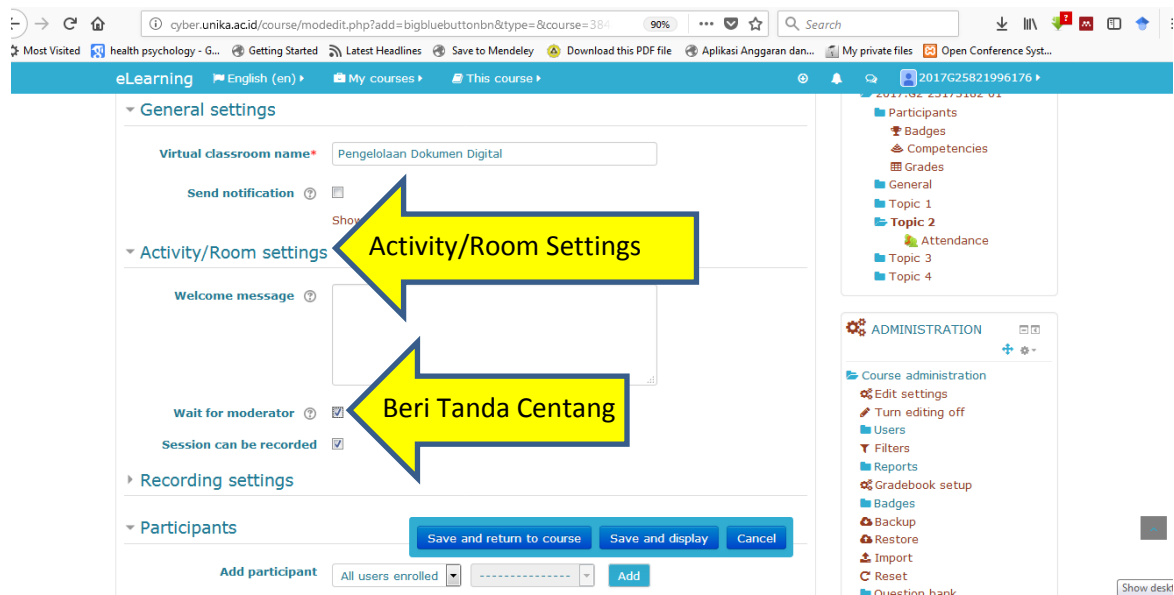


Pilih: Activities-→Bigbluebutton-→Add

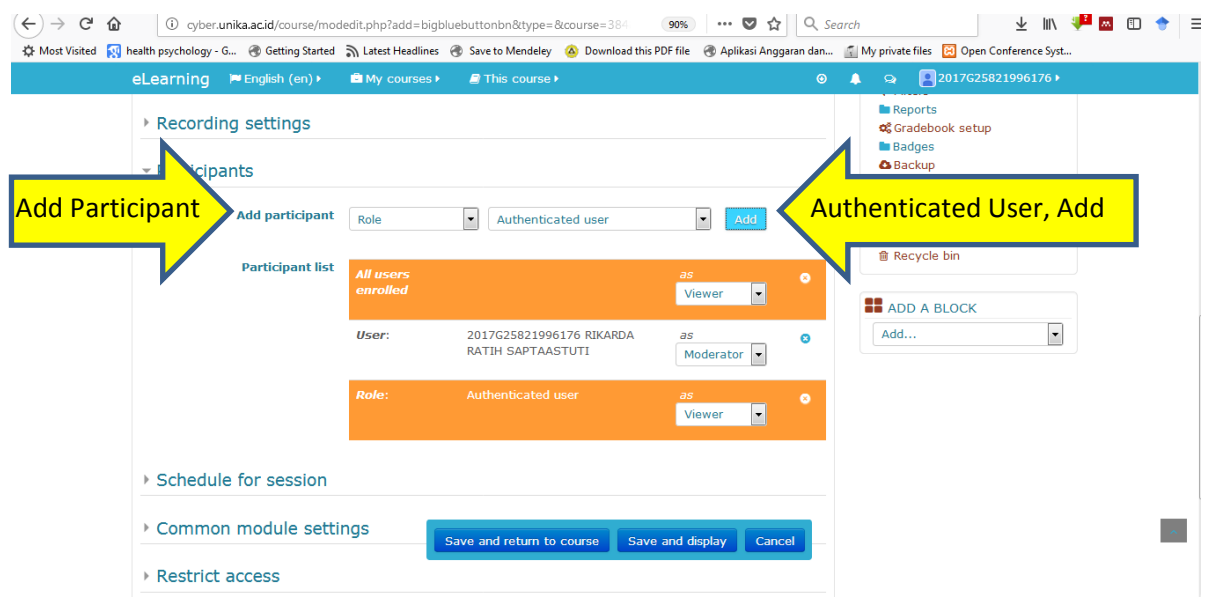


Isikan: Virtual Classroom Name

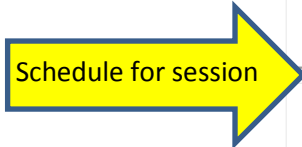
Isikan Nama Kelas Virtual-→Pilih Activity/ Room Settings-→ Wait for moderator diberi tanda Centang



Pilih Participant list-→Add participant, pilih Role-→pilih Authenticated User-
→Add



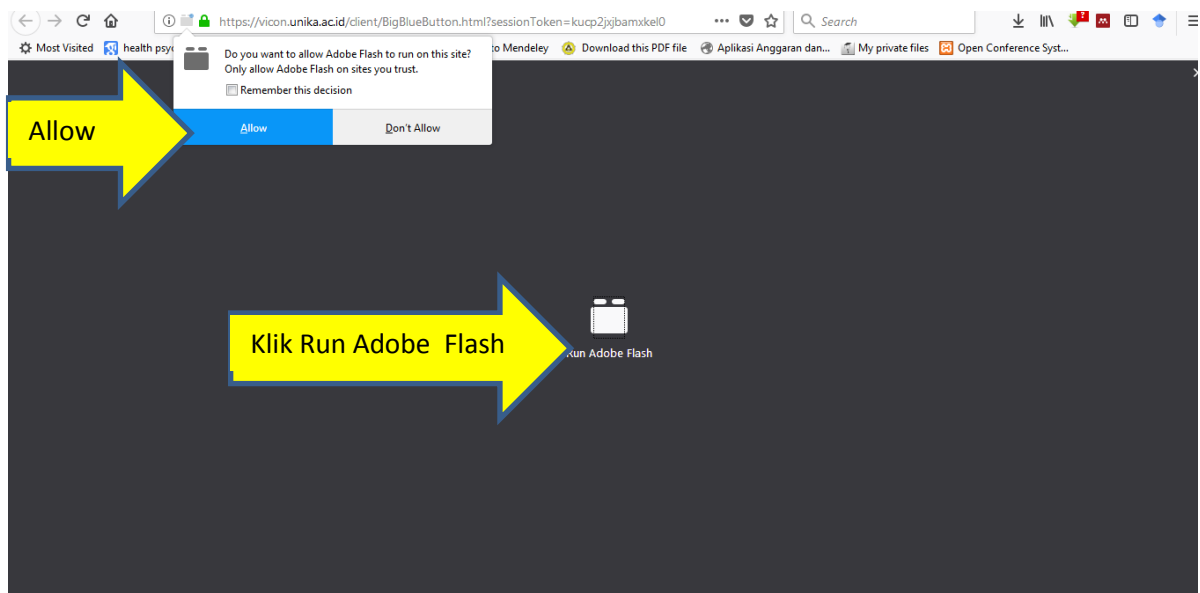
Pengaturan Tanggal dan Jam Pelaksanaan → Pilih Schedule for Session → Join Open → beri tanda centang pada Enable (atur tanggal dan waktu mulai aktifitas) → Join Closed → beri tanda centang pada Enable (atur tanggal dan waktu berakhirnya aktifitas) → Save and display



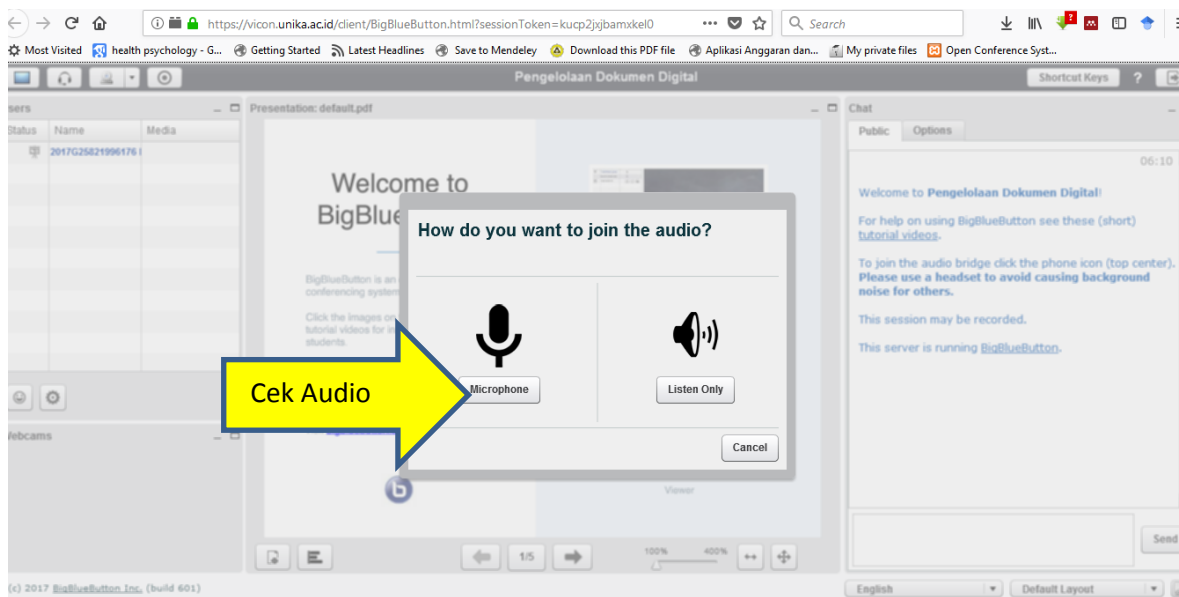
Pilih: Join Session



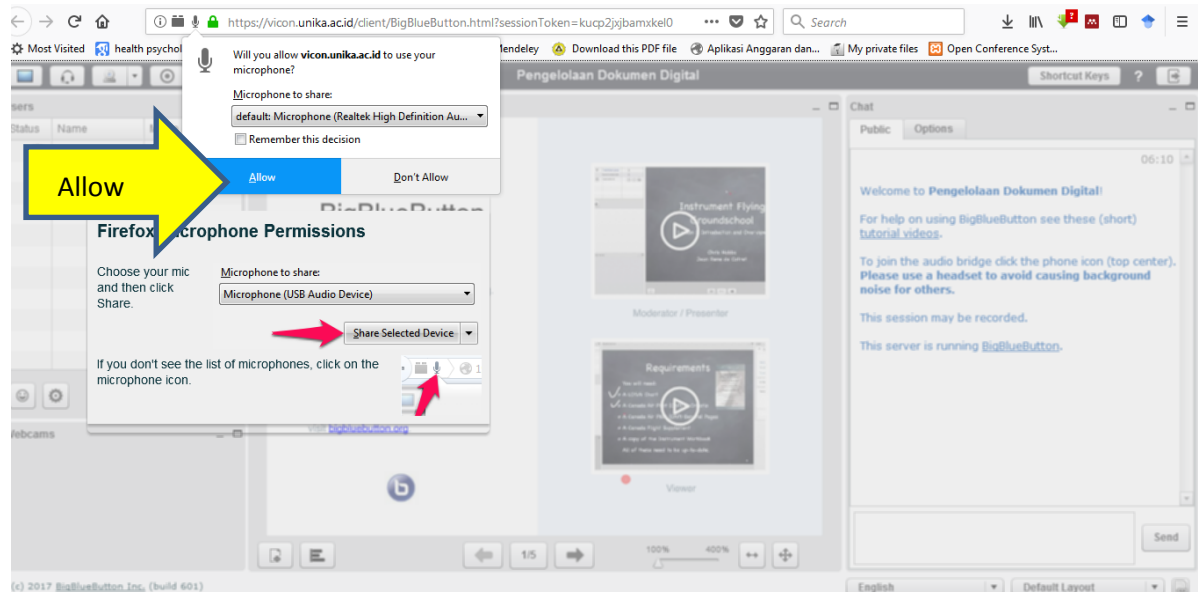
Klik Run Adobe Flash → pilih Allow



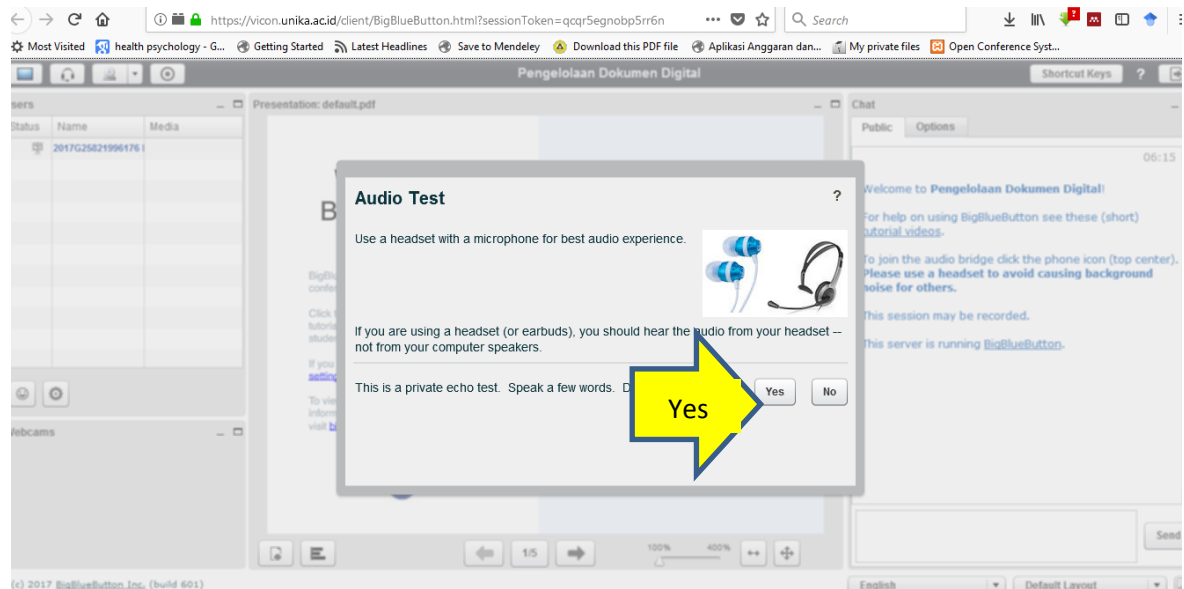
Cek: Audio → pilih Microphone



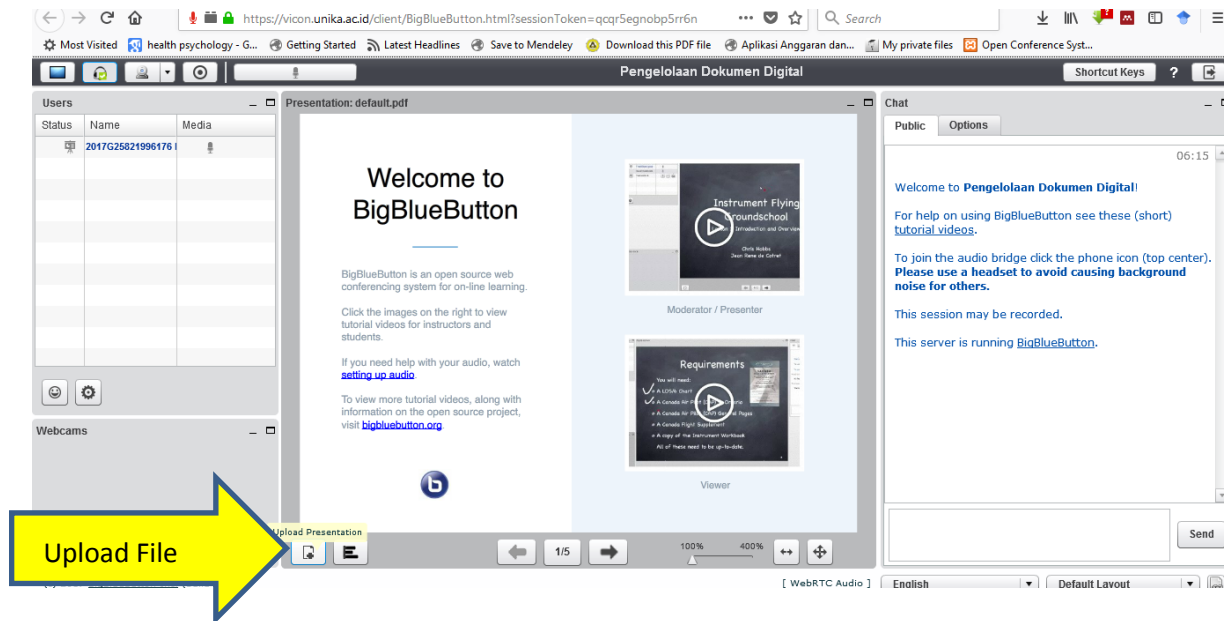
Pilih Allow



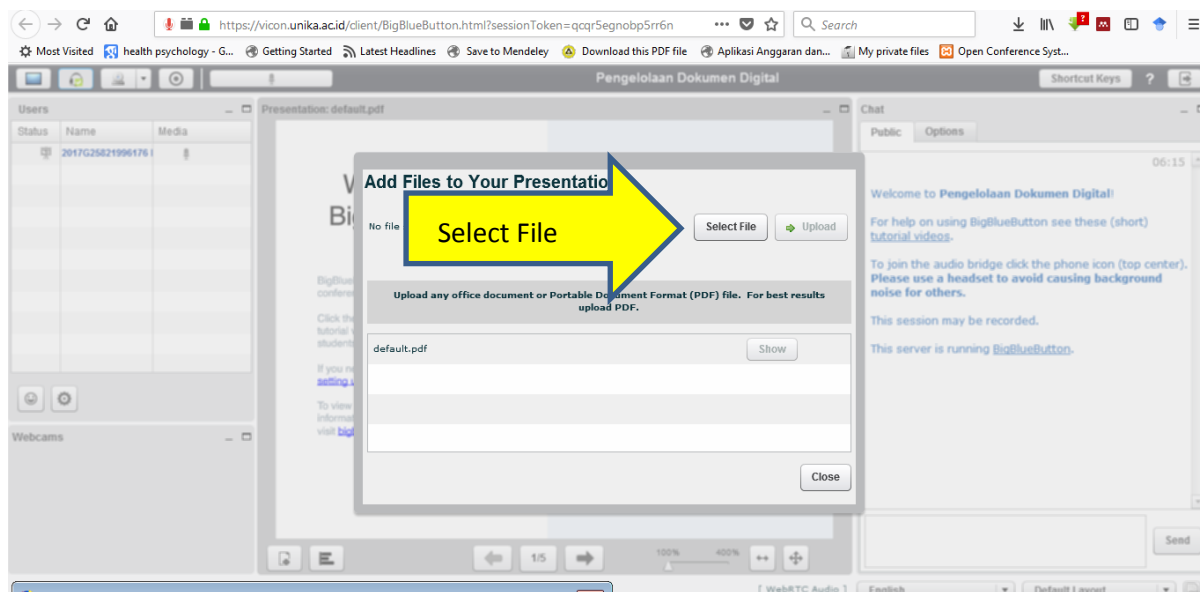
Lakukan Audio Test → apabila Audio (suara) sudah terdengar → pilih Yes
Audio Test juga dilakukan apabila ingin menggunakan Headset



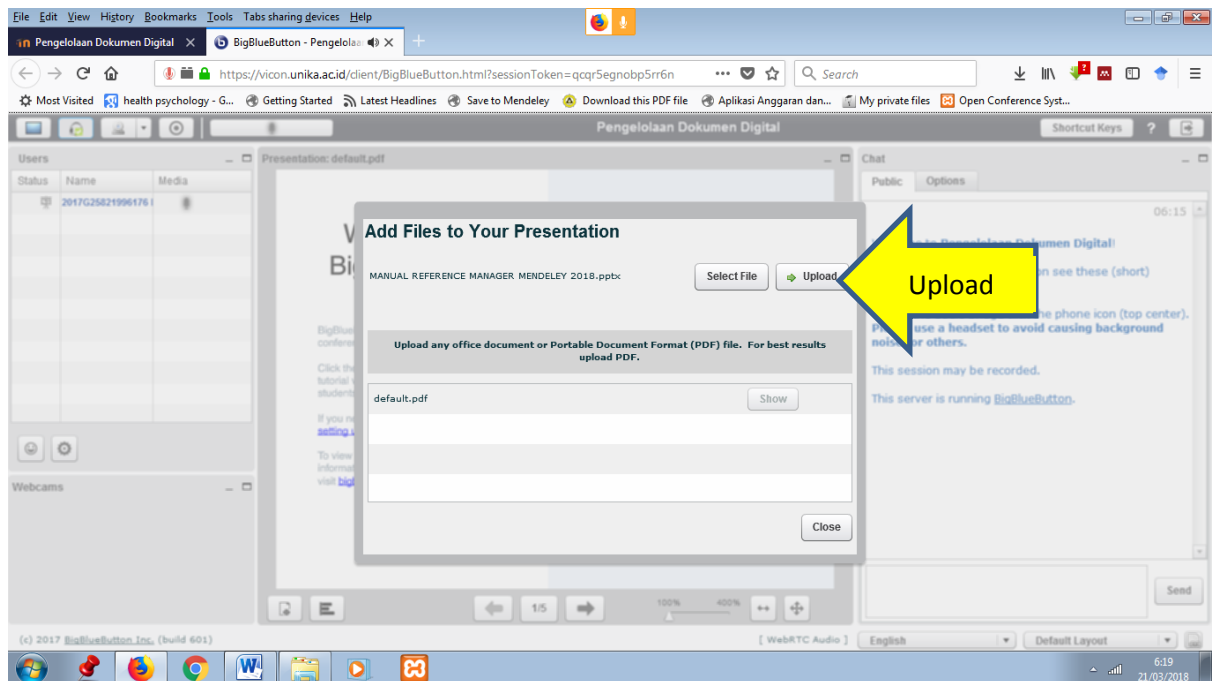
Pilih Upload File (file yang akan digunakan untuk presentasi, PPT/PDF)



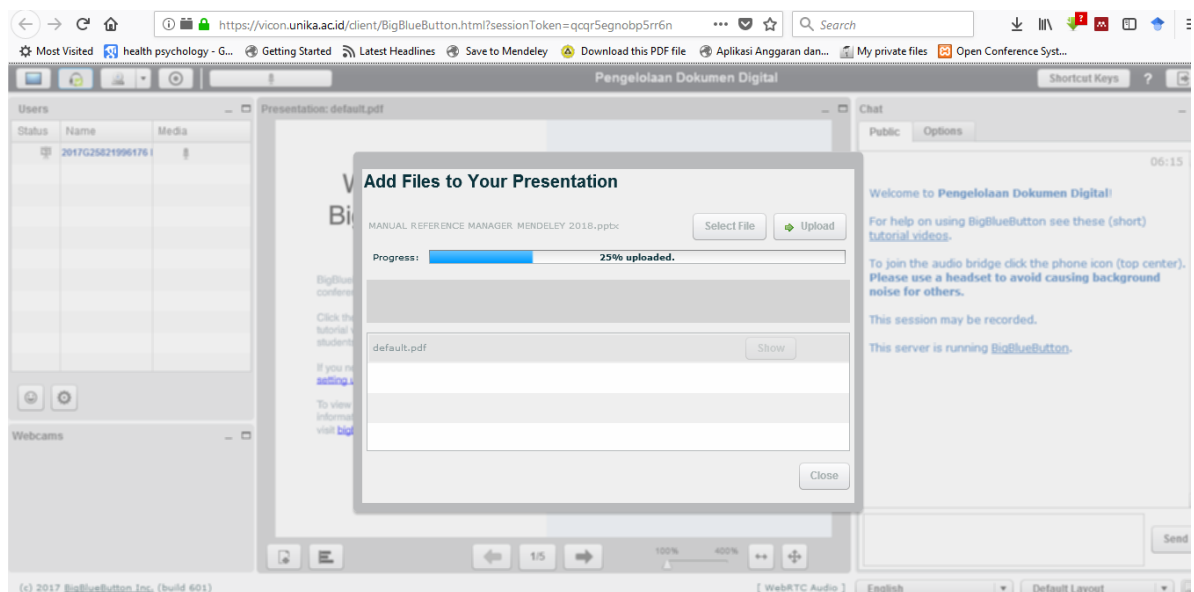
Pilih Select File



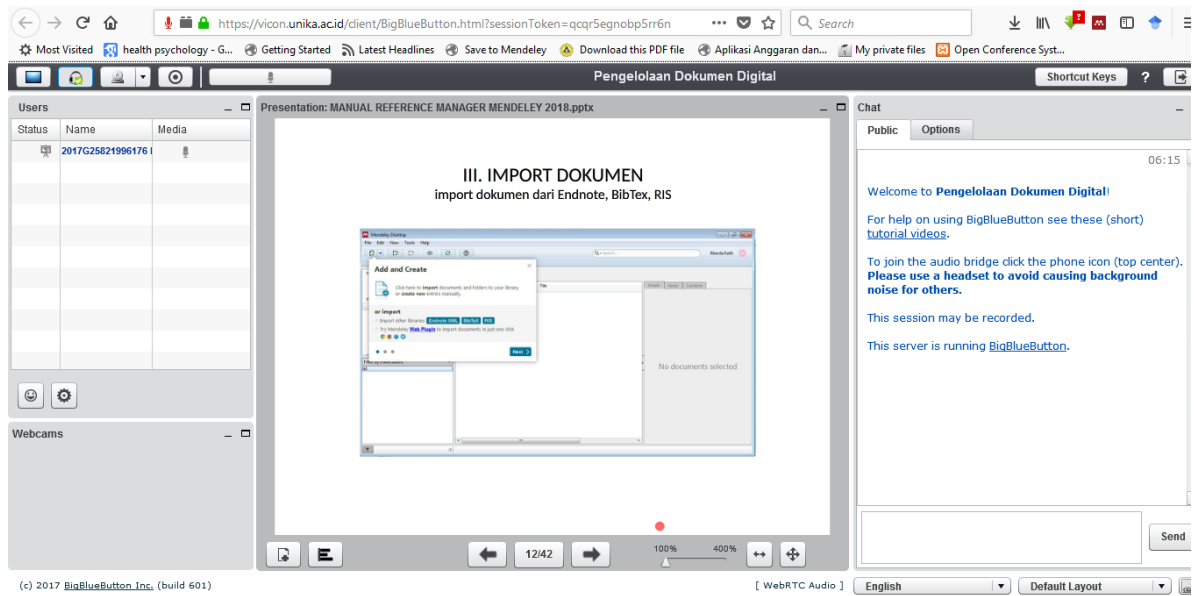
Pilih File→Open→ File Presentasi sudah masuk→Upload



Menunggu proses convert file presentasi

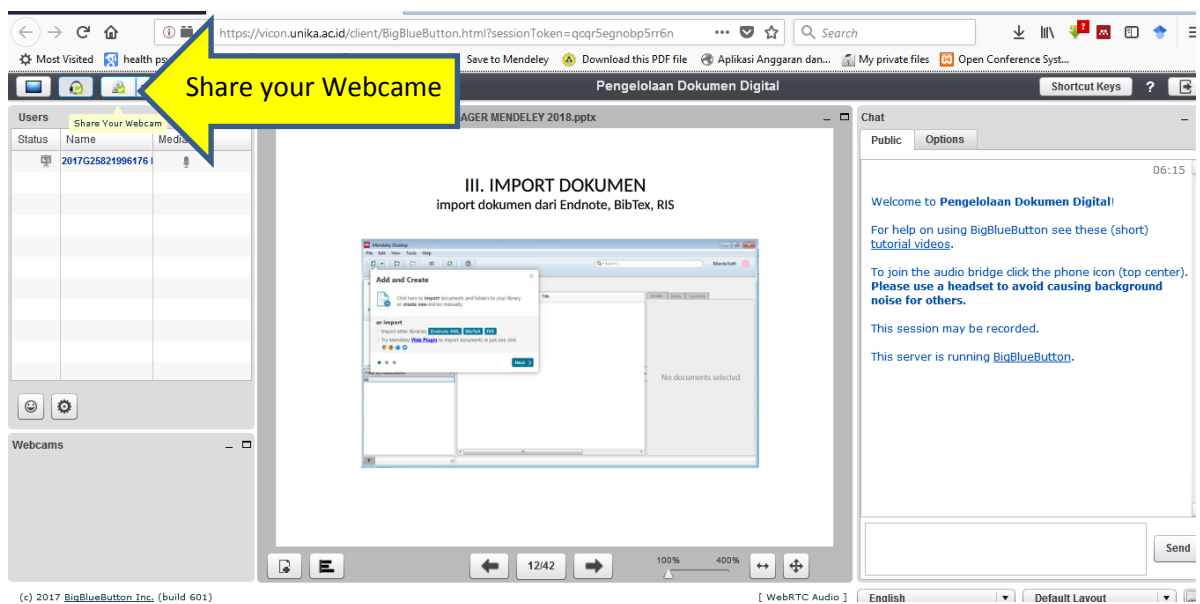


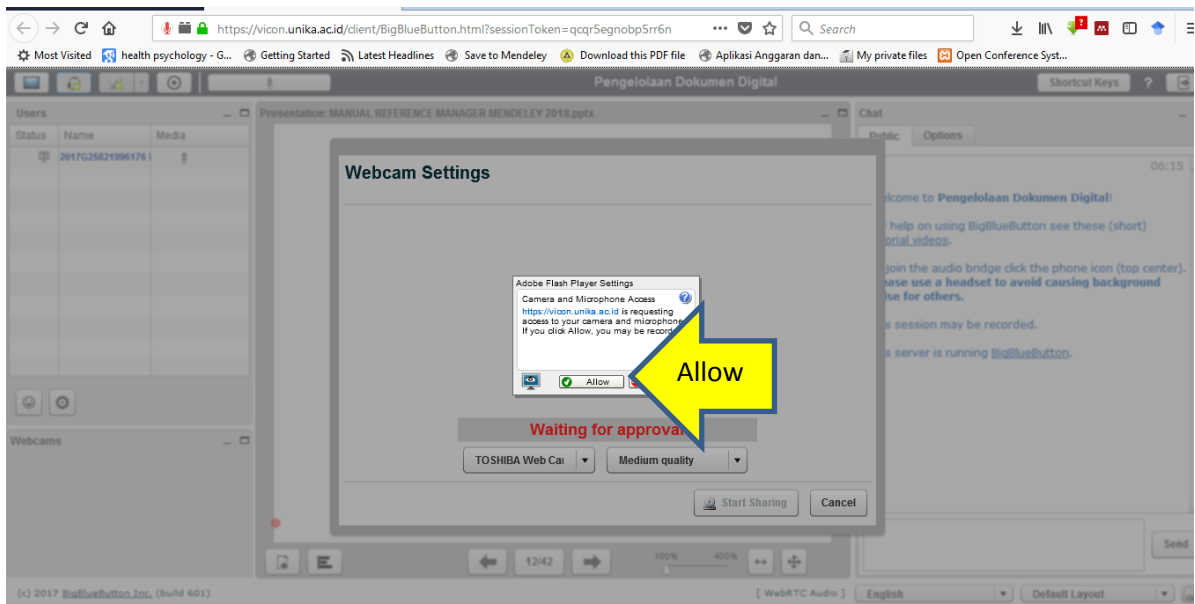
Tampilan File untuk presentasi



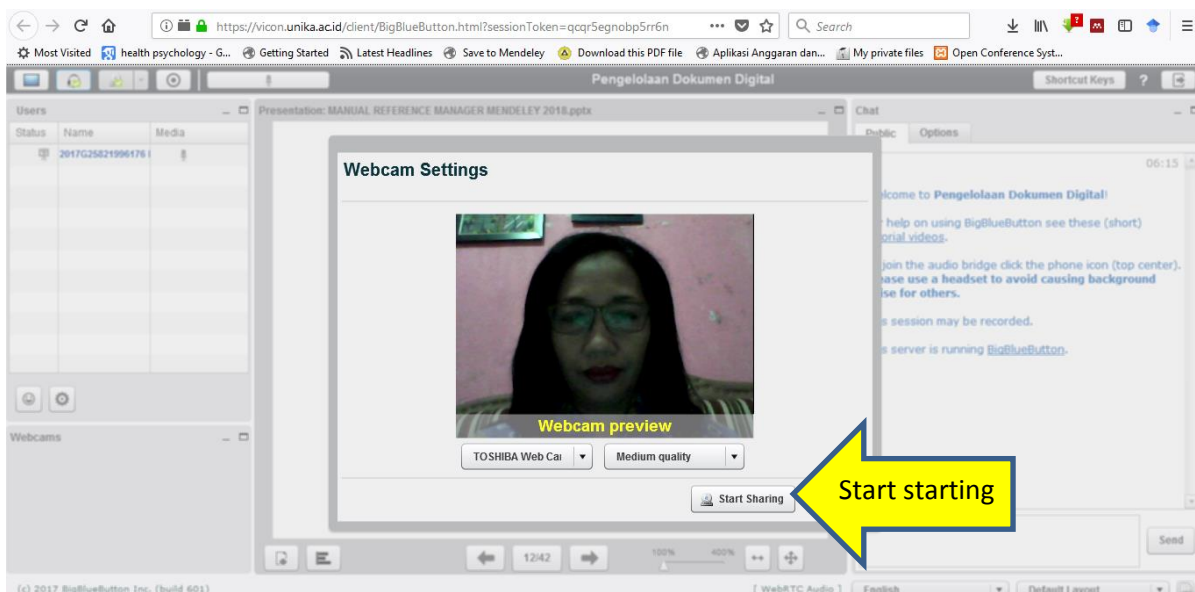
Mengaktifkan Webcam

Pilih Share Your Webcam → pilih Allow





Pilih Start Sharing



Tampilan Pengajar Melalui Webcam

The screenshot shows a web browser window displaying a BigBlueButton conference. The main content area shows a presentation slide titled "III. IMPORT DOKUMEN" with the subtitle "import dokumen dari Endnote, BibTex, RIS". An inset window shows a software interface for importing documents. On the left, there is a "Users" table and a "Webcams" section with a video feed of a woman. A yellow arrow points to the video feed with the text "Tampilan Webcam". The bottom of the interface includes navigation controls, a status bar, and a chat window on the right.

Status	Name	Media
	2017G25821996176	

Webcams

2017G25821996176

Tampilan Webcam

III. IMPORT DOKUMEN
import dokumen dari Endnote, BibTex, RIS

III. IMPORT DOKUMEN
import dokumen dari Endnote, BibTex, RIS

06:15

Welcome to **Pengelolaan Dokumen Digital!**

For help on using BigBlueButton see these (short) [tutorial videos](#).

To join the audio bridge click the phone icon (top center). **Please use a headset to avoid causing background noise for others.**

This session may be recorded.

This server is running **BigBlueButton**.

12/42 100% 400%

[WebRTC Audio] English Default Layout

Pilih : Start Recording (merekam aktifitas) → Confirm Recording → pilih Yes

This screenshot is similar to the previous one but highlights the "Start recording" button in the top-left corner of the interface with a yellow arrow and the text "Start recording". The rest of the interface, including the presentation slide, user list, webcam feed, and chat window, remains the same.

Start recording

Start recording

III. IMPORT DOKUMEN
import dokumen dari Endnote, BibTex, RIS

06:15

Welcome to **Pengelolaan Dokumen Digital!**

For help on using BigBlueButton see these (short) [tutorial videos](#).

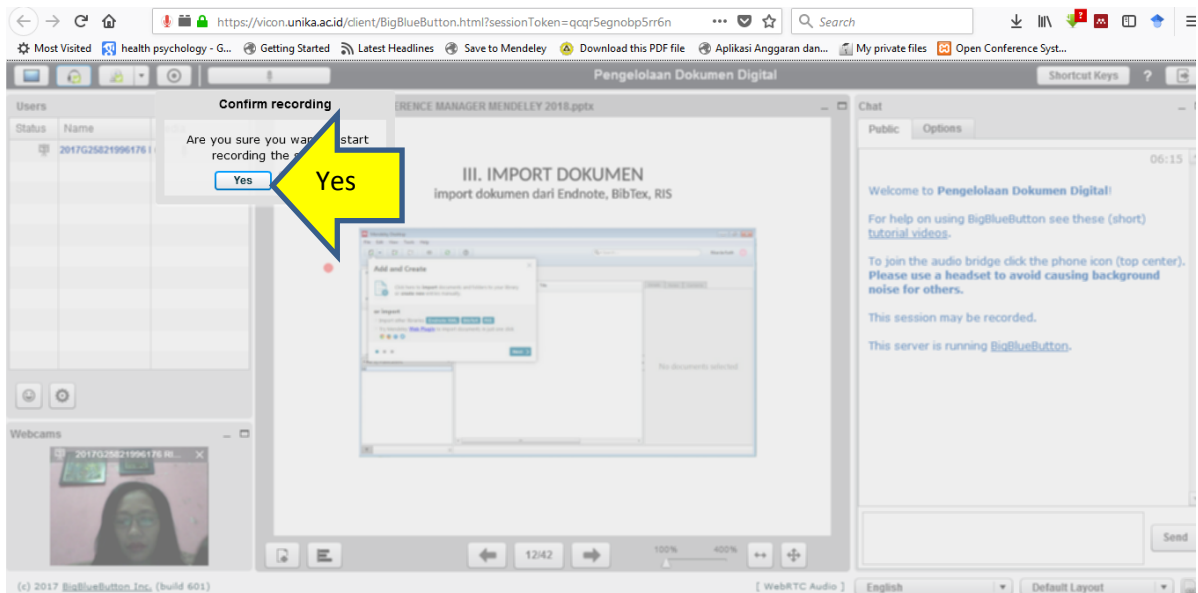
To join the audio bridge click the phone icon (top center). **Please use a headset to avoid causing background noise for others.**

This session may be recorded.

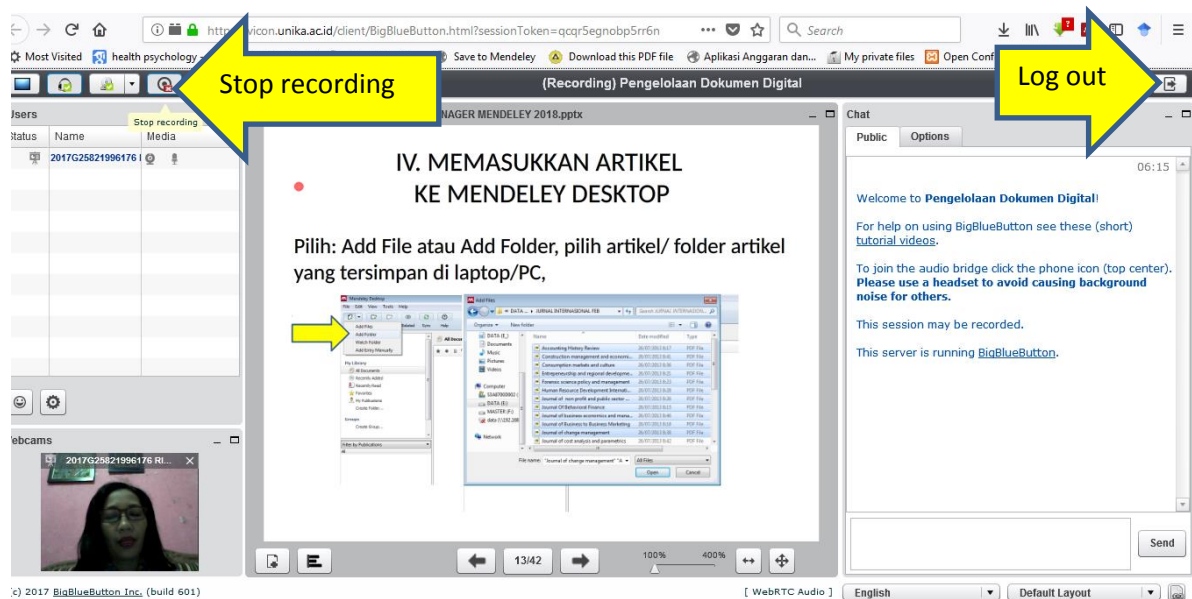
This server is running **BigBlueButton**.

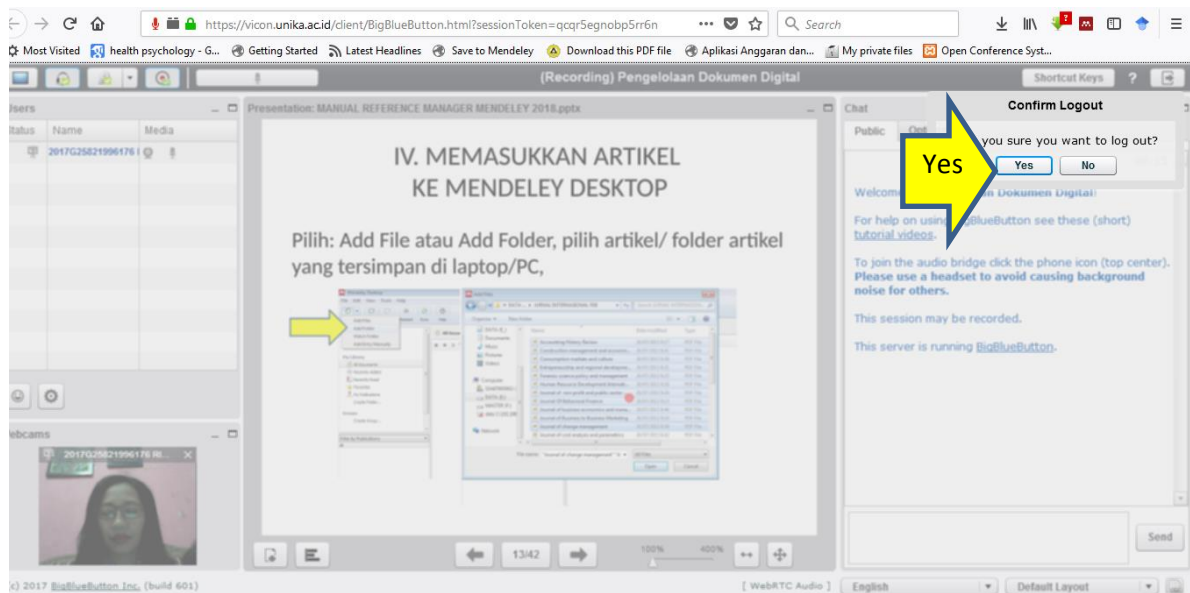
12/42 100% 400%

[WebRTC Audio] English Default Layout

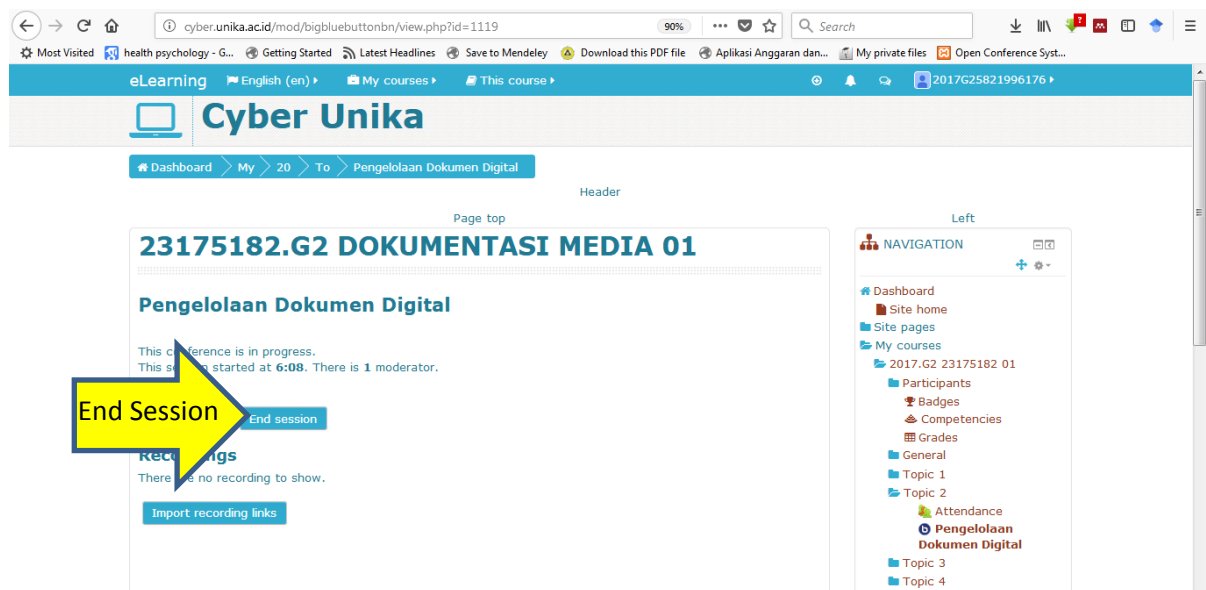


Selesai Aktifitas: Pilih Stop Recording→ log out–Pilih Yes pada Confirm Logout





Pilih End Session



Tunggu beberapa saat (10 s.d. 15 menit, untuk proses penyimpanan rekaman di server) untuk melihat tampilan hasil rekaman

The screenshot shows the Moodle eLearning interface. The main content area displays the title '23175182.G2 DOKUMENTASI MEDIA 01' and the section 'Pengelolaan Dokumen Digital'. Below this, there is a 'Recordings' section with a table of recordings. A yellow arrow points to the 'presentation' recording item, which has a thumbnail image and the text 'Hover over an image to view it in full size'. The navigation menu on the right includes 'Dashboard', 'Site home', 'Site pages', 'My courses', and '2017.G2 23175182 01' with sub-items like 'Participants', 'Badges', 'Competencies', 'Grades', 'General', 'Topic 1', 'Topic 2', 'Attendance', and 'Pengelolaan Dokumen Digital'.

Pilih: Start Play Back untuk melihat hasil rekaman

The screenshot shows the Moodle playback interface. The main content area displays a video player with a large blue 'b' logo in the center. A yellow arrow points to the 'Start Play Back' button in the video player controls. The video player shows a timestamp of '00:01' and a progress bar. The navigation menu on the right includes 'Dashboard', 'Site home', 'Site pages', 'My courses', and '2017.G2 23175182 01' with sub-items like 'Participants', 'Badges', 'Competencies', 'Grades', 'General', 'Topic 1', 'Topic 2', 'Attendance', and 'Pengelolaan Dokumen Digital'.

Masukkan Ruang Chat dan Isilah Dekripsinya

The screenshot shows the Moodle interface for adding a new chat to a topic. The form is titled "Adding a new Chat to Topic 2". Under the "General" section, there is a field for "Name of this chat room" which contains the text "Dokumentasi Media". Below this is a "Description" field with a rich text editor containing the text: "Kita melakukan diskusi setiap hari Senin untuk membicarakan pengembangan materi dokumentasi media". At the bottom of the form, there are three buttons: "Save and return to course", "Save and display", and "Cancel". A yellow arrow points to the "Name of this chat room" field with the text "Nama Ruang Chat".

Pilihan Chat Sessions-→Next Time Chat dan Repeat/Publish Session Times

Next Time Chat: Atur waktu untuk kegiatan chat

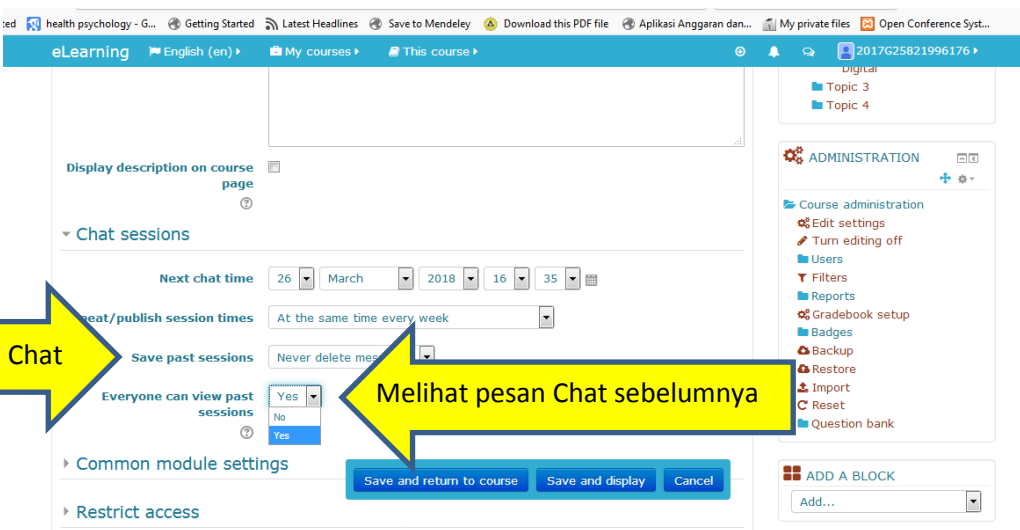
Repeat/Publish Session Time (Pilihan Pengaturan waktu untuk Chat):

- Don't publish any chat times- tidak ada pengaturan waktu, mahasiswa bisa melakukan chat setiap saat
- No repeats - publish the specified time only- pengaturan waktu chat berdasarkan jadwal yang sudah ditentukan
- At the same time every day- pengaturan waktu chat setiap hari
- At the same time every week—pengaturan waktu chat setiap minggu

The screenshot shows the "Chat sessions" settings in Moodle. The "Next chat time" is set to 26 March 2018 at 16:35. The "Repeat/publish session times" dropdown menu is open, showing options: "At the same time every week" (selected), "Don't publish any chat times", "No repeats - publish the specified time only", "At the same time every day", and "At the same time every week". A yellow arrow points to this dropdown menu with the text "Pilihan pengaturan Chat". Another yellow arrow points to the "Next chat time" field with the text "Atur waktu untuk chat". At the bottom, there are buttons for "Save and return to course", "Save and display", and "Cancel".


Pilihan penyimpanan pesan Chat→Never delete messages

Pilihan untuk melihat pesan Chat sebelumnya→Yes



The screenshot shows the 'Chat sessions' configuration page in Moodle. A yellow arrow points to the 'Save past sessions' dropdown menu, which is set to 'Never delete messages'. Another yellow arrow points to the 'Everyone can view past sessions' dropdown menu, which is set to 'Yes'. Below these settings are buttons for 'Save and return to course', 'Save and display', and 'Cancel'. The right sidebar shows the 'ADMINISTRATION' menu with options like 'Edit settings', 'Turn editing off', 'Users', 'Filters', 'Reports', 'Gradebook setup', 'Badges', 'Backup', 'Restore', 'Import', 'Reset', and 'Question bank'.

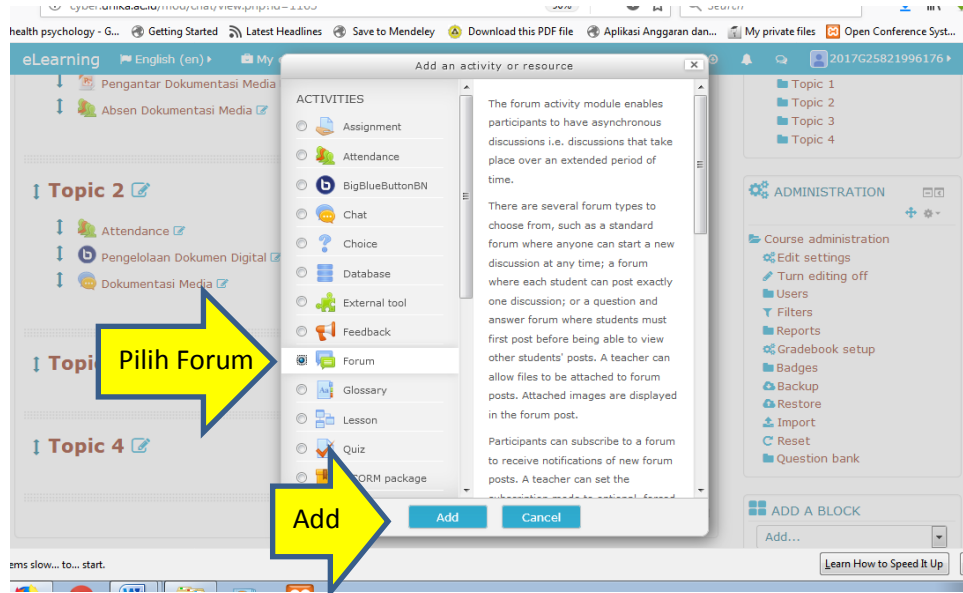
Ruang Chat telah siap digunakan



The screenshot shows the chat room page for '23175182.G2 DOKUMENTASI MEDIA 01'. The page title is 'Dokumentasi Media'. The content includes a welcome message: 'Kita melakukan diskusi setiap hari Senin untuk membicarakan pengembangan materi dokumentasi media'. It also states: 'The next chat session will start on Monday, 26 March 2018, 4:35 PM, (23 hours 48 mins from now)'. There is a link 'Click here to enter the chat now' and a note 'Use more accessible interface'. A 'Return to: Topic 2' button is visible at the bottom of the chat area. The right sidebar shows the 'NAVIGATION' menu with options like 'Dashboard', 'Site home', 'Site pages', 'My courses', '2017.G2 23175182 01', 'Participants', 'Badges', 'Competencies', 'Grades', 'General', 'Topic 1', 'Topic 2', and 'Attendance'.

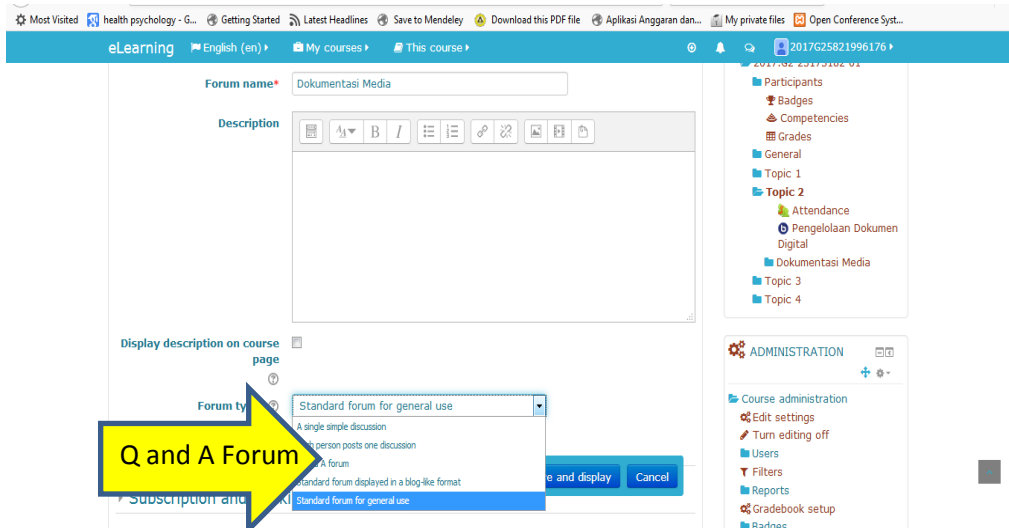
3.5. Forum

Sama dengan chat, pada forum, student dan dosen dapat berinteraksi satu sama lain secara real-time. Namun tidak seperti chat, pada forum interaksi yang dilakukan secara asinkron. Setiap member yang tergabung dalam forum akan menerima salinan dari posting di email mereka.



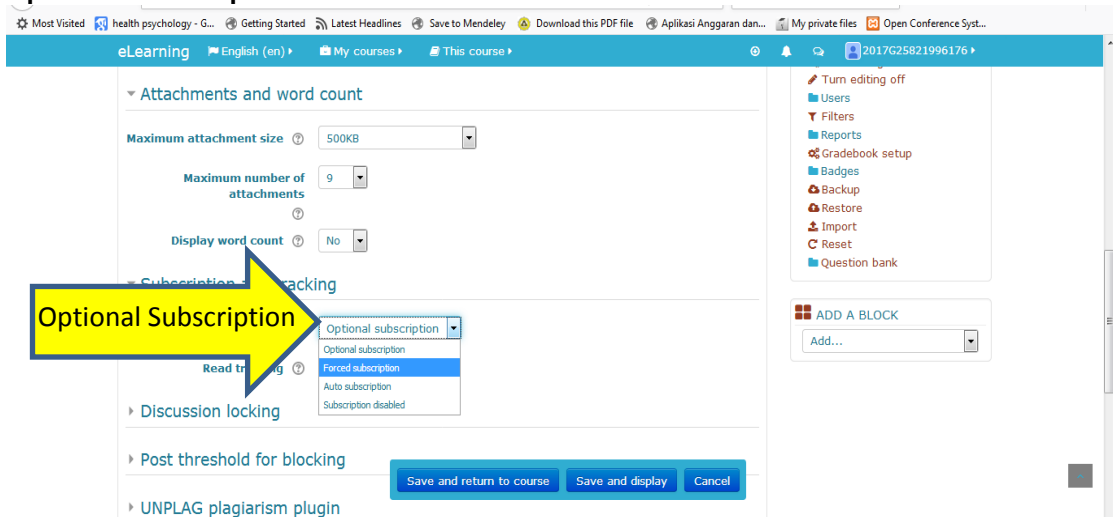
Pilihan Tipe Forum (Forum type)

- Q and A Forum - pengajar memberikan pertanyaan, kemudian siswa menanggapi dengan memberikan jawaban, tapi mereka tidak akan melihat jawaban dari siswa lain.



Pengaturan untuk menerima pemberitahuan (melalui email) setiap ada informasi baru. (Subscription Mode)

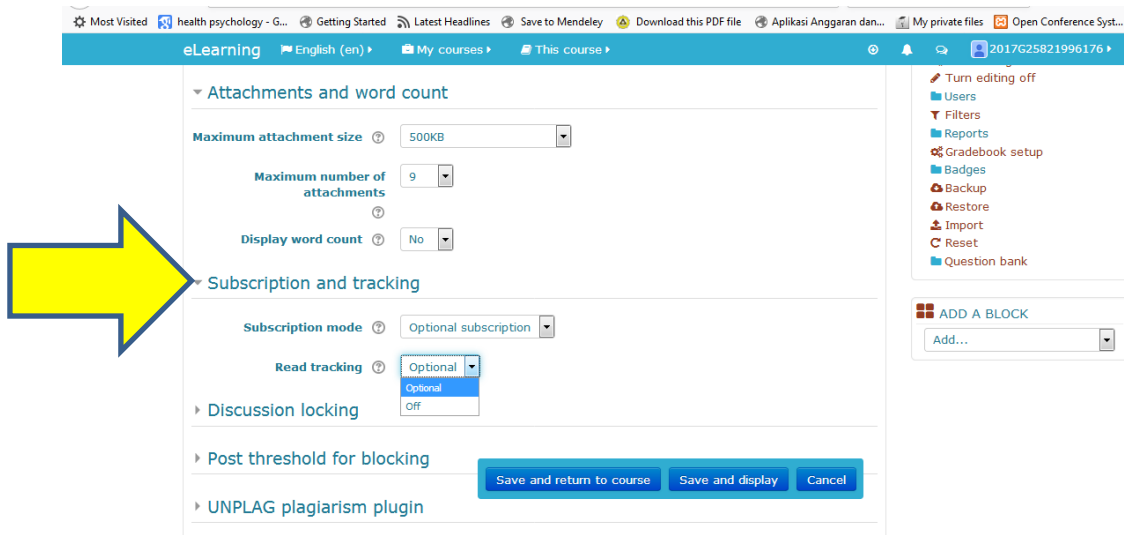
- **Optional Subscription**



Pilihan untuk membaca pesan di Forum (Subscription and Tracking):

Subscription Mode-->Pilih optional Subscription

Read Tracking-->Optional




Locking Discussion->Do not lock discussions

eLearning English (en) My courses This course 2017G2582199617

Read tracking Optional

Discussion locking

Lock discussions after period of inactivity **Do not lock discussions** 

Post threshold for block 1 day 1 week 2 weeks 1 month 2 months 3 months 6 months 1 year

UNPLAG plagiarism plu

Auto check

Sources Doc vs Internet + Library

Show scores to students No

Show reports to students No

Hide sources with a match less than (%) 0

Save and return to course Save and display Cancel

Nilai (Grade)-> Uncategorized

eLearning English (en) My courses This course 2017G


Show scores to students Yes

Show reports to students Yes

Hide sources with a match less than (%) 0

Identify citations and references Yes

Max supported archive files 10

Grade **Uncategorised** 

Grade to pass

Ratings

Roles with permission to rate Capability check not available until activity is saved

Aggregate type No ratings

Save and return to course Save and display Cancel

Type Agregate (Aggregate Type)-→No Ratings

eLearning English (en) My courses This course 2017G25

Grade category

Grade to pass

▼ Ratings

Roles with permission to rate Capability check not available up activity is saved

Aggregate type **No ratings**

Scale

Scale

Maximum grade

Restrict ratings to items with dates in this range:

From

To

Save and return to course Save and display Cancel

▼ Common module settings

Common Module Settings→Pengaturan Group (Group Mode)-→No Groups→Save and display

eLearning English (en) My courses This course 2017G25

Maximum grade

Restrict ratings to items with dates in this range:

From

To

▼ Common module settings

Visible

ID number

Group mode **No Groups**

Grouping

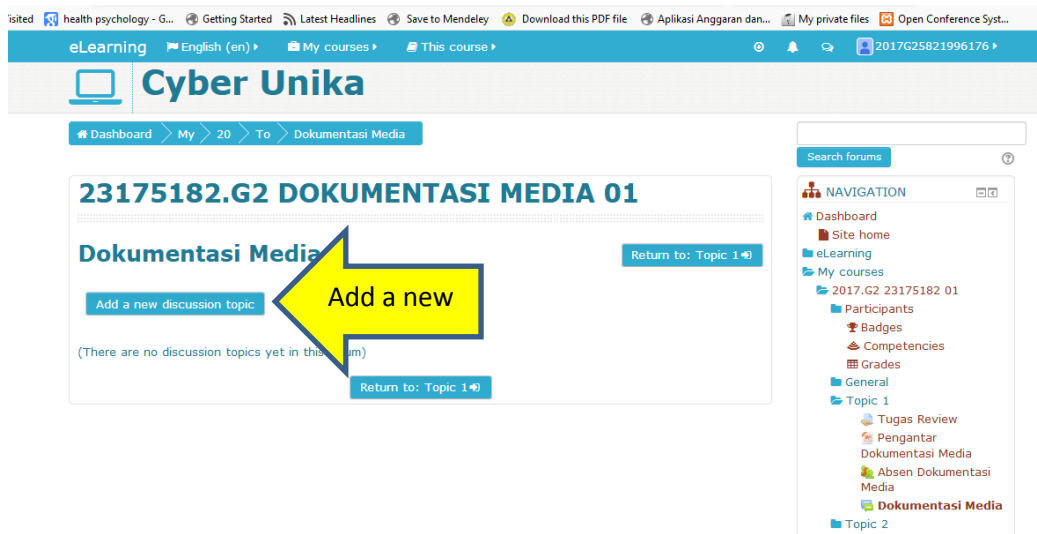
Add group/grouping access restriction

▼ Restrict access

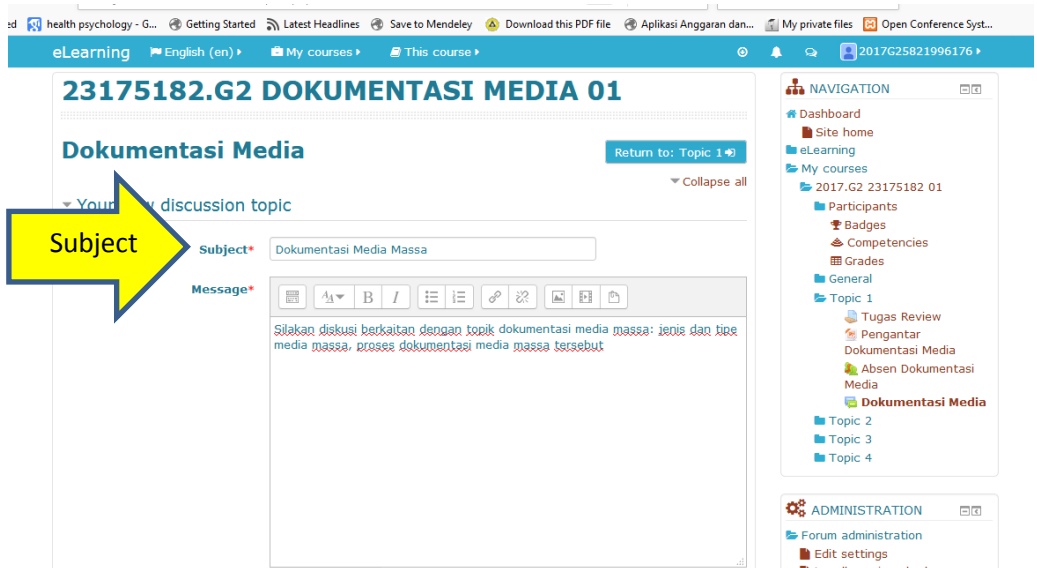
Save and return to course Save and display Cancel

Access restrictions None

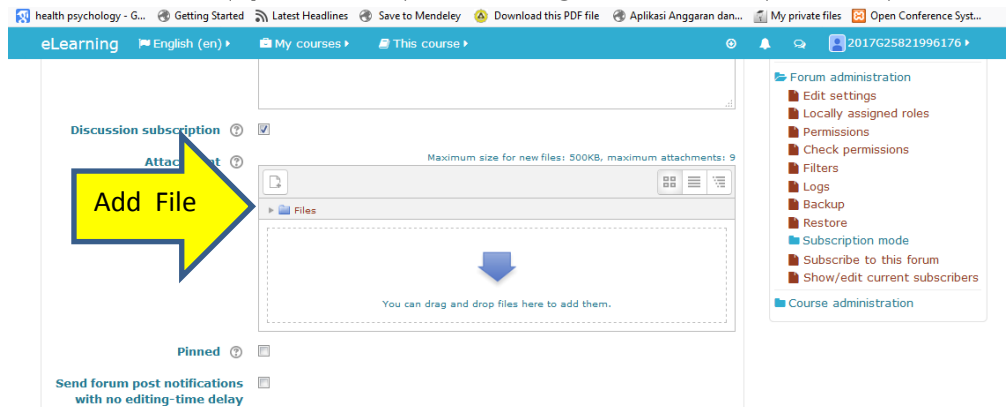
Memasukkan topik diskusi → pilih add a new discussion topic



Isilah Subject dan Message



Masukkan file (apabila ada) untuk kegiatan forum (soal, dll)



Isilah tanggal mulai dan tanggal berakhir untuk kegiatan Form → kemudian pilih Post to Forum

Isi Tanggal

Enable di centang

There are required fields in this form marked *.

Forum sudah siap digunakan (dimulai sesuai waktu yang telah ditentukan)

23175182.G2 DOKUMENTASI MEDIA 01

Dokumentasi Media

Add a new discussion topic

Discussion	Started by	Replies	Last post
Dokumentasi Media Massa	2017G25821996176_RIKARDA RATIJH SAPTAASTUTI	0	2017G25821996176_RIKARDA RA TIJH SAPTAASTUTI Sun, 15 Apr 2018, 9:45 AM

Return to: Topic 1

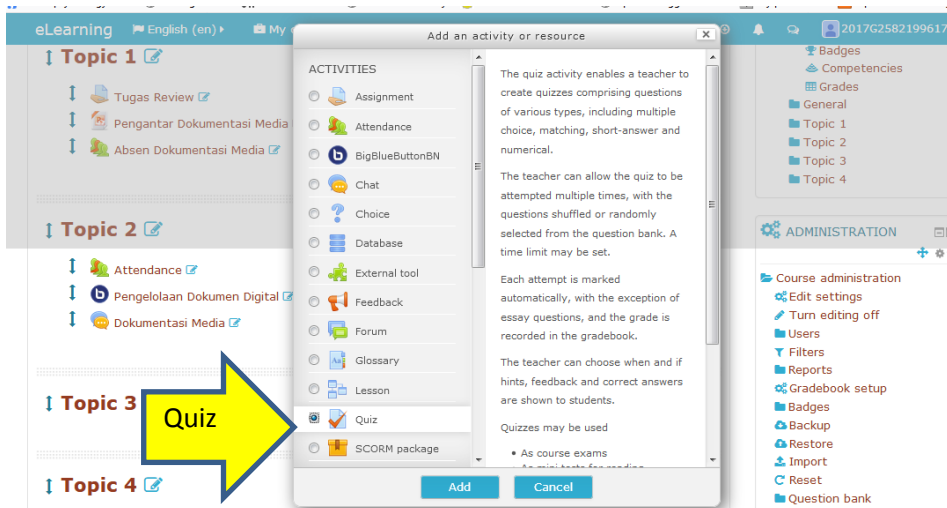
NAVIGATION

- Dashboard
- Site home
- eLearning
- My courses
 - 2017.G2 23175182 01
 - Participants
 - Badges
 - Competencies
 - Grades
 - General
 - Topic 1
 - Tugas Review
 - Pengantar Dokumentasi Media
 - Absen Dokumentasi Media

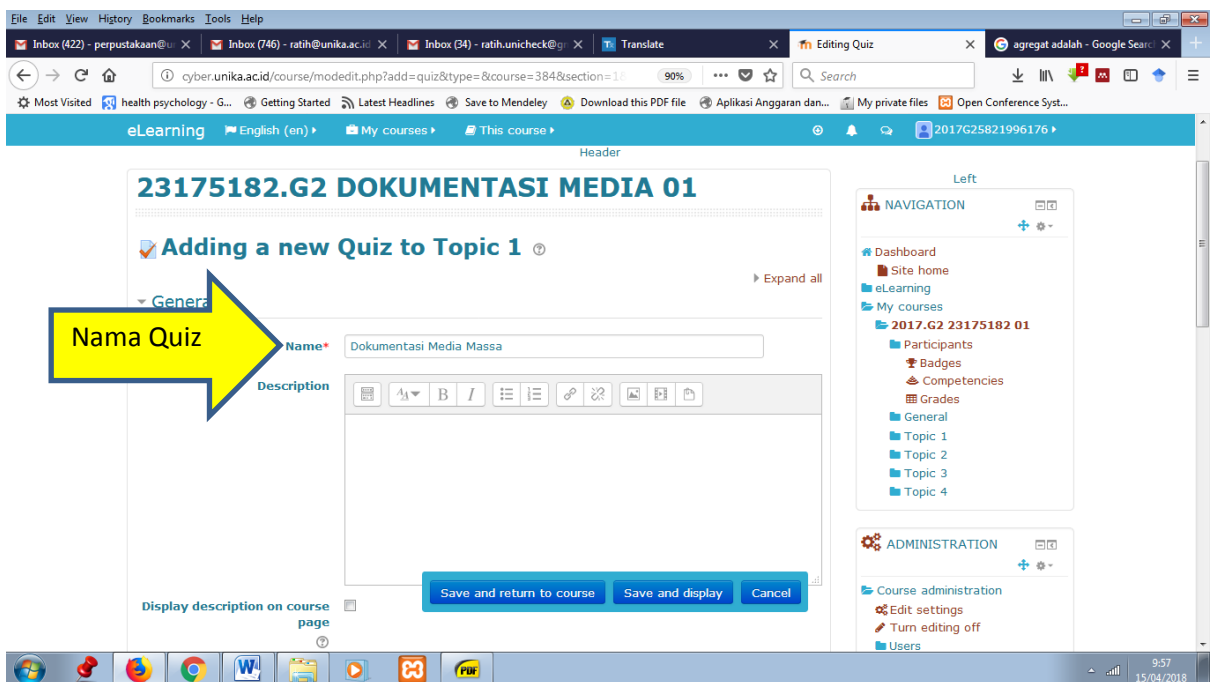
- 3.6. **Quiz:** Pada modul ini, dosen dapat mendesain kumpulan soal, yang berisi multiple choice, true-false, dan pertanyaan jawaban singkat. Pertanyaan - pertanyaan tersebut akan tersimpan di bank soal yang dapat dikategorikan dan digunakan ulang

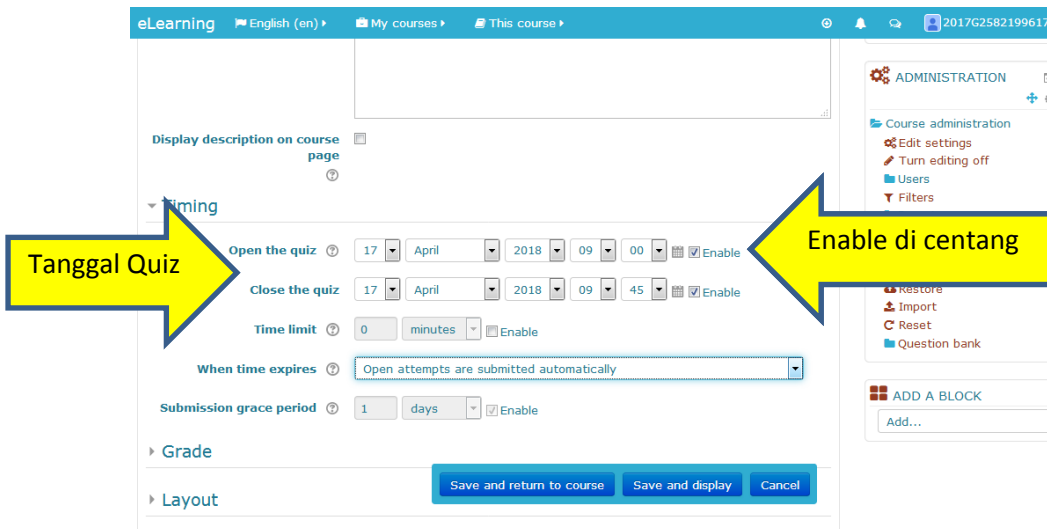
3.6.1 Membuat Quiz Multiple Choice (input soal satu per satu)

Pilih Activities-→Quiz



Beri nama/ judul untuk QUIZ

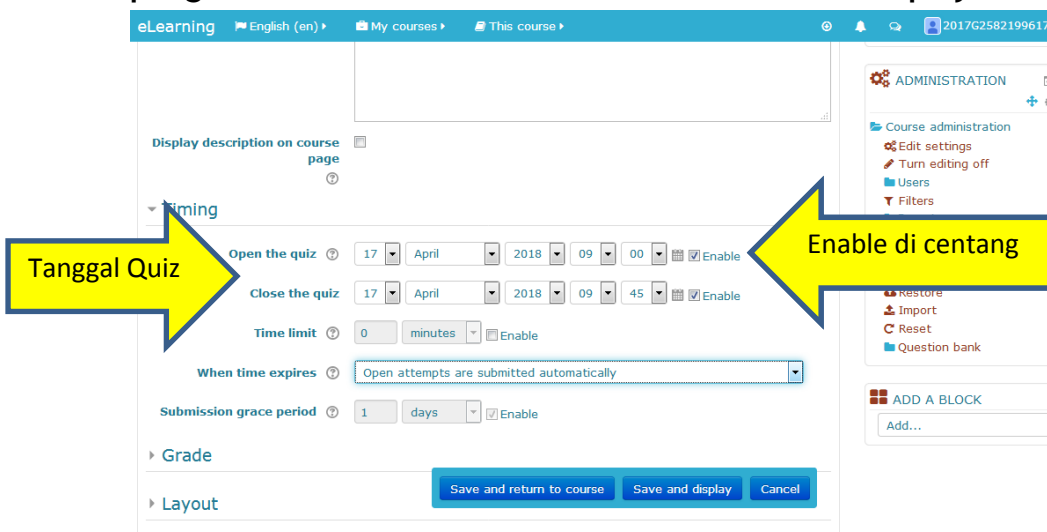




Setelah memberi nama/ judul untuk quiz, dilakukan pengaturan yang bisa diisikan sesuai dengan kebutuhan yang diinginkan, yakni antara lain:

- **Open the quiz*:** Tanggal dan jam dimana quiz dimulai
- **Close the quiz*:** Tanggal dan jam dimana quiz sudah ditutup (selesai).

Buat pengaturan waktu mulai dan berakhirnya QUIZ→ setelah proses pengaturan sesuai kebutuhan selesai→Save and display



- **Time limit*:** Lamanya waktu penyelesaian quiz.
- **When time expires:** Pilihan untuk menentukan jarak waktu yang diperbolehkan mengulangi Quiz selanjutnya.
- **Pengaturan pada Grade:**
Grading method: Untuk soal yang boleh diulang, cara menentukan nilai akhir dapat dipilih misalnya: nilai tertinggi, rerata, pertama, atau terakhir
- **Pengaturan pada Question Behaviour:**
Shuffle within questions*: Pertanyaan dapat disajikan secara acak setiap kali quiz diakses.
How questions behave: jenis pertanyaan (pilih pengaturan apabila diperlukan)

Allow redo within an attempts*: apabila pilihan Yes berarti pengguna boleh mencoba mengulangi quiz.

- Each attempt builds on the last: apabila pilihan Yes berarti setiap menjawab soal ulangan akan dipengaruhi hasil jawaban sebelumnya.

Pilih Edit QUIZ-→

Cyber Unika

Dashboard > My > 20 > To > Dokumentasi Media Massa

Header

Page top

23175182.G2 DOKUMENTASI MEDIA 01

Dokumentasi Media Massa

The quiz will not be available until Tuesday, 17 April 2018, 9:00 AM
This quiz will close at Tuesday, 17 April 2018, 9:45 AM
Grading method: Highest grade

No questions have been added yet

Edit quiz
Back to the course
Return to: Topic 1

NAVIGATION

- Dashboard
- Site home
- eLearning
- My courses
 - 2017.G2 2317
 - Participants
 - Badges
 - Complete
 - Grades
 - General
 - Topic 1
 - Tugas
 - Penga Dokumen
 - Absen Media
 - ...

Pilih Add-→ an new question

health psychology - G... Getting Started Latest Headlines Save to Mendeley Download this PDF file Aplikasi Anggaran dan... My private files Open Conference Syst...

eLearning English (en) My courses This course

Cyber Unika

Dashboard > My > 20 > To > Do Edit quiz

Header

Page top

23175182.G2 DOKUMENTASI MEDIA 01

Editing quiz: Dokumentasi Media Massa

Questions: 0 | Quiz closed (opens 17/04/18, 09:00)

Repaginate

Maximum grade 10.00 Save

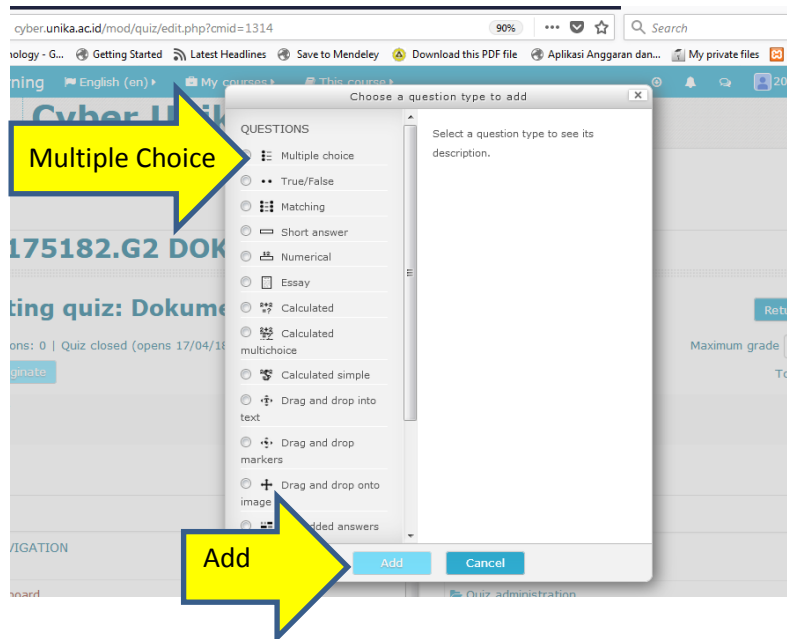
Total Questions: 0.00

Add

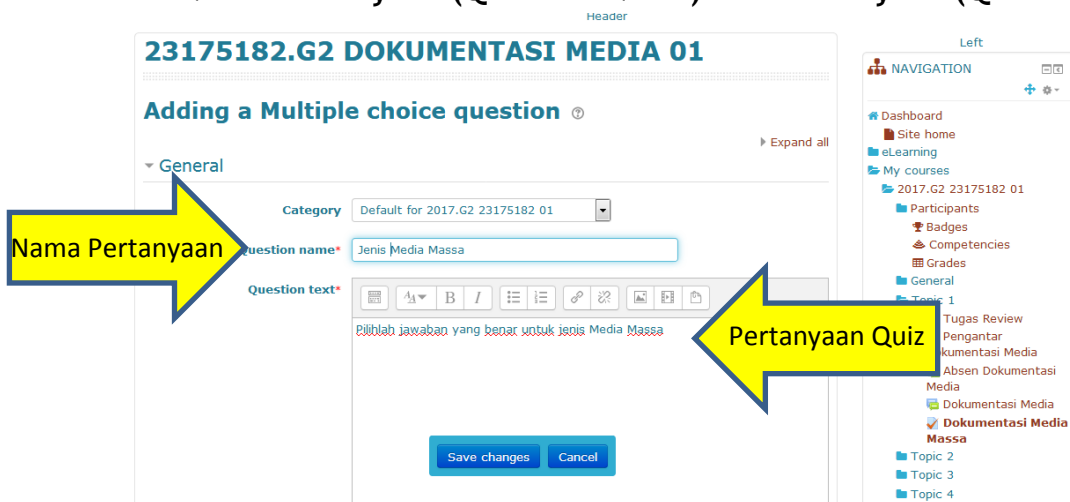
- + a new question
- + from question bank
- + a random question

Return to: Topic 1

Pilihan pertanyaan untuk QUIZ → misal: Multiple Choce → Add



Isilah Nama Pertanyaan (Question Name) dan Pertanyaan (Question Text)



Isilah Pertanyaan QUIZ dan beri nilai (untuk jawaban yang benar (100%) dan salah (none)) ->save changes

The screenshot shows the Moodle quiz editing interface. At the top, there is a navigation bar with 'eLearning', 'English (en)', 'My courses', and 'This course'. Below this, the 'Answers' section is visible. It contains two choice questions. 'Choice 1' has the text 'Koran, radio, televisi' and a grade of '100%'. 'Choice 2' has the text 'Koran, bulat, televisi, on line' and a grade of 'None'. Each choice has a 'Feedback' field and a set of icons for editing. At the bottom of the 'Answers' section, there are 'Save changes' and 'Cancel' buttons. Two yellow arrows point to the 'Choice 1' section: one points to the question text and is labeled 'Pertanyaan', and the other points to the grade dropdown and is labeled 'Nilai'.

Pembuatan soal multiple choice 1 (pertama) selesai, disimpan, lanjutkan ke soal multiple choice berikutnya dengan tahapan yang sama dengan sebelumnya

The screenshot shows the Moodle quiz editing interface. At the top, there is a navigation bar with 'eLearning', 'English (en)', 'My courses', and 'This course'. Below this, the 'Cyber Unika' logo is visible. The main content area shows the quiz overview page. The quiz title is '23175182.G2 DOKUMENTASI MEDIA 01'. The quiz is titled 'Editing quiz: Dokumentasi Media Massa'. The quiz is closed and opens on 17/04/18, 09:00. The maximum grade is 10.00 and the total of marks is 1.00. There is a 'Repaginate' button and a 'Shuffle' checkbox. The quiz content is displayed on 'Page 1' and shows a single question: 'Jenis Media Massa Pilihlah jawaban yang benar untuk jenis Media Massa'. The question has a grade of 1.00. At the bottom, there is a 'Return to: Topic 1' button.

Tampilan QUIZ Multiple Choice

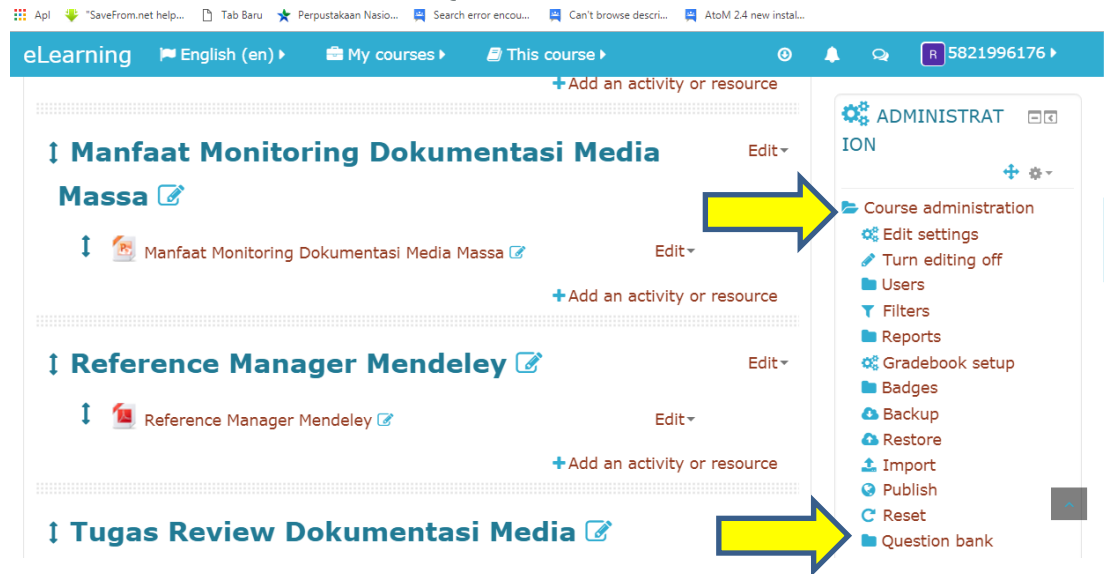
The screenshot displays a Moodle quiz page. At the top, there is a navigation bar with 'eLearning', 'English (en)', 'My courses', and 'This course'. Below this is the 'Cyber Unika' logo and a breadcrumb trail: 'Dashboard > My > 20 > To > Do > Preview'. The main content area is titled '23175182.G2 DOKUMENTASI MEDIA 01'. A message states: 'You can preview this quiz, but if this were a real attempt, you would be blocked because: This quiz is not currently available'. The question is 'Pilihlah jawaban yang benar untuk jenis Media Massa' (Select the correct answer for the type of Mass Media). The options are: a. Koran, radio, on line; b. Televisi, radio, on line; c. Televisi, koran, on line; d. Koran, buletin, televisi, on line; e. Koran, radio, televisi, on line. On the right, there is a 'QUIZ NAVIGATION' section with a '1' in a box, 'Finish attempt ...', and a 'Start a new preview' button. Below that is a 'NAVIGATION' section with links to 'Dashboard', 'Site home', 'eLearning', 'My courses', '2017.G2 23175182 01', 'Participants', 'Badges', and 'Competencies'.

3.6.2. Import soal Quiz Multiple Choice (soal dalam jumlah banyak)

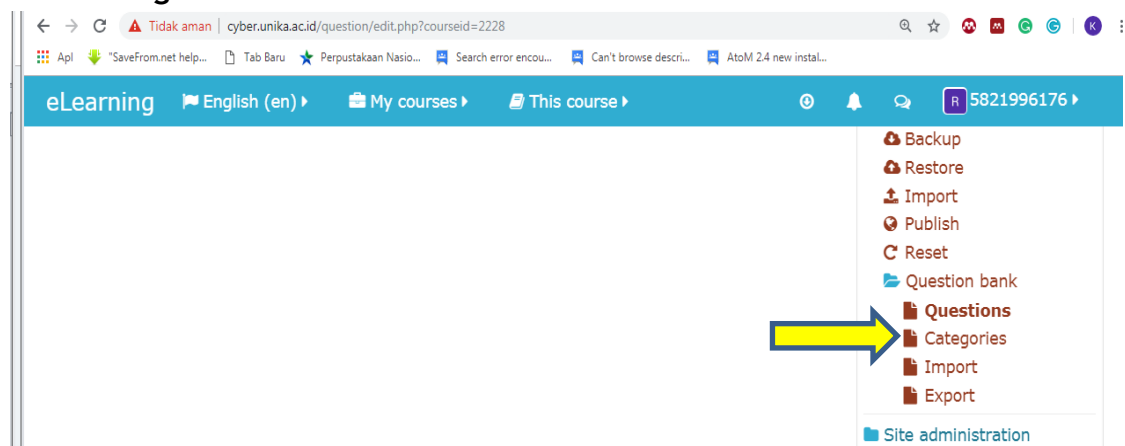
Tahapan pembuatan soal pada aktivitas Quiz seperti di atas apabila dirasakan cukup lama sehingga kurang efisien secara waktu, maka terdapat cara yang lain untuk membuat soal secara lebih cepat dengan cara import soal-soal ke bank soal di cyber.

Langkah - langkahnya sebagai berikut:

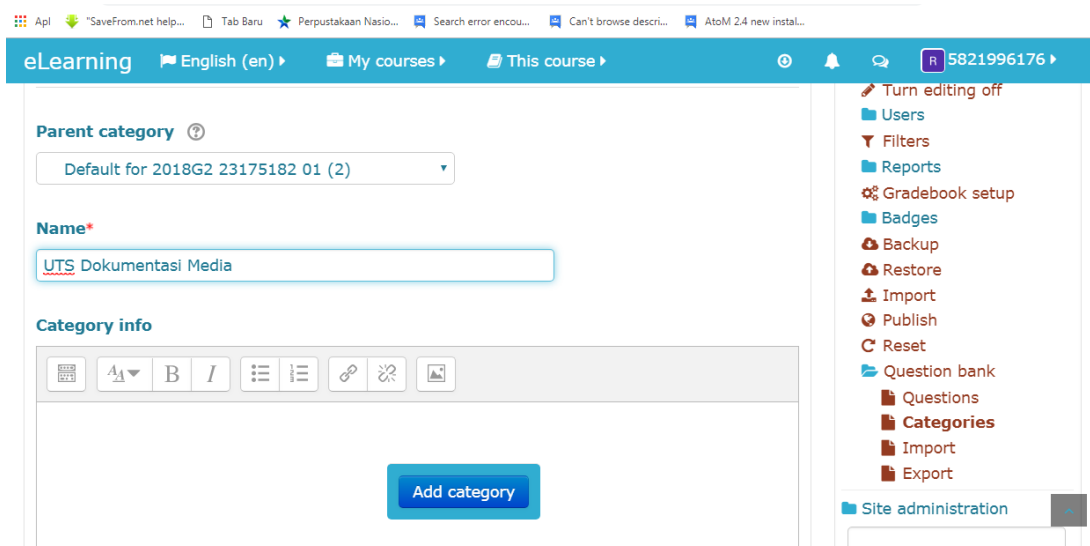
Pilih Course Administration-→ Question bank



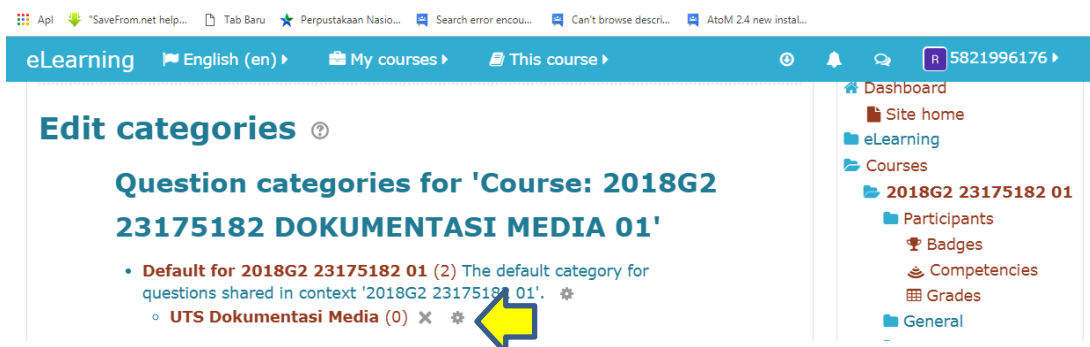
Pilih Categories



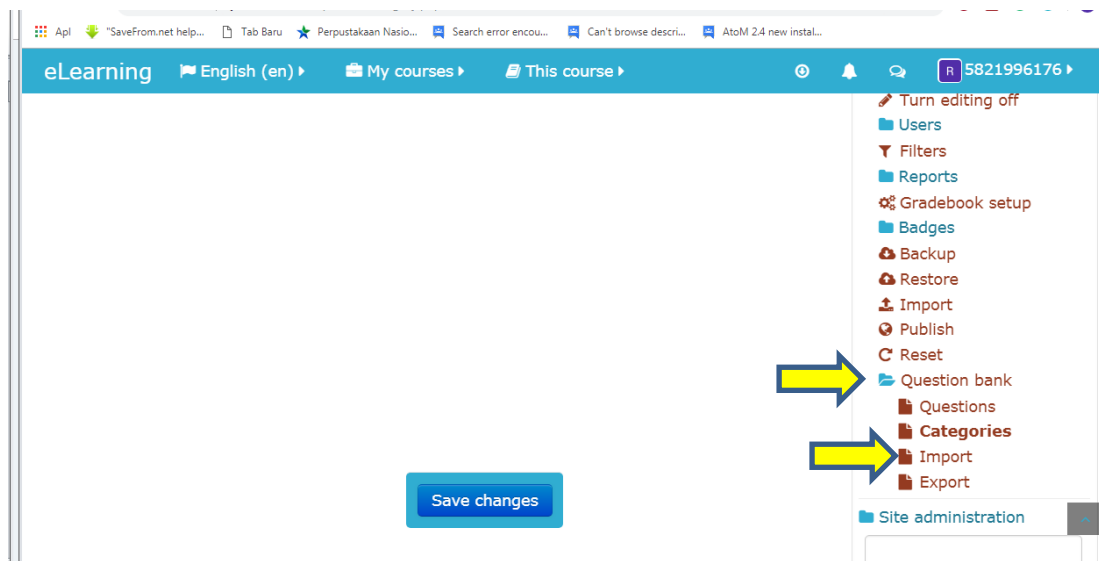
Lengkapilah kolom pada bagian “Add Category”, seperti “parent category” dan “name”. Pembuatan kategori adalah upaya untuk mengelompokkan soal - soal tersebut secara rapi sehingga soal - soal yang dibuat tidak tercampur dengan soal - soal yang lain.



Kategori yang telah dibuat akan muncul. Jika ingin mengubah kategori tersebut, maka tekan tombol “edit this category” dengan simbol gerigi, atau jika ingin menghapus tekan tombol silang (x).



Setelah membuat kategori, maka langkah selanjutnya ialah memasukkan soal secara masal ke bank soal. Pada kolom “Administration” di halaman course, pilihlah “Question Bank > Import”.



Sebelum ke langkah selanjutnya, bukalah Notepad pada komputer kemudian buat atau masukkan soal (soal-soal yang sebelumnya diketik dalam format MsWord, copy-paste pindahkan ke Notepad) dengan format berikut ini, kemudian simpan dengan format *.txt jika sudah selesai.

Format Soal Pilihan Ganda (tanda “=” merupakan penanda jawaban yang benar)

..... Pertanyaan

{

=Pilihan Jawaban 1

~ Pilihan Jawaban 2

~ Pilihan Jawaban 3

~ Pilihan Jawaban 4

~ Pilihan Jawaban 5

}

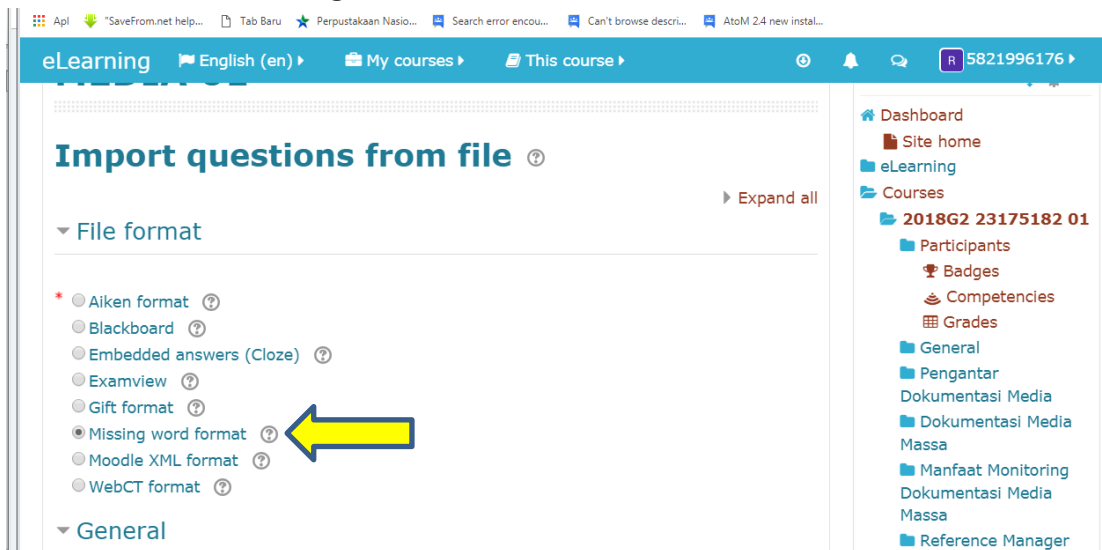
(beri jarak 1 spasi untuk soal selanjutnya)

Contoh penulisan soal di Notepad

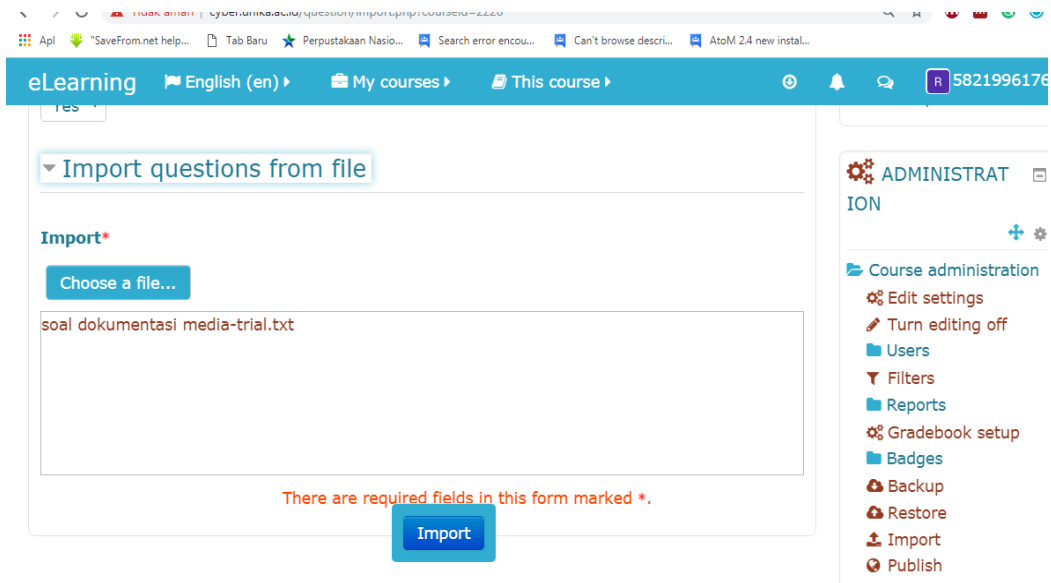
```
soal dokumentasi media-trial3 - Notepad
File Edit Format View Help
Apa yang dimaksud dokumen korporil
{
=dokumen yang tidak tercetak atau terekam
~dokumen audio
~dokumen visual
~dokumen digital
~dokumen surat
}

Apa yang dimaksud dokumen literer
{
~patung
~lukisan
=buku, majalah
~batik
~arca
}
```

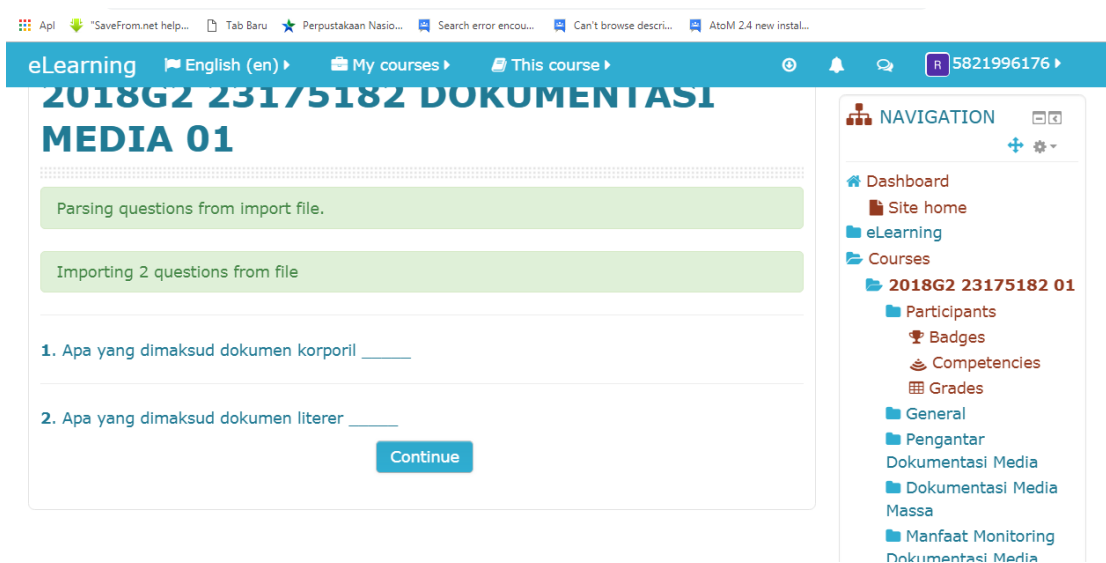
Pilih file format “Missing word format”.



Pada bagian General, pilih kategori yang akan digunakan untuk mengelompokkan soal tersebut, kemudian upload file soal yang telah dibuat sebelumnya.



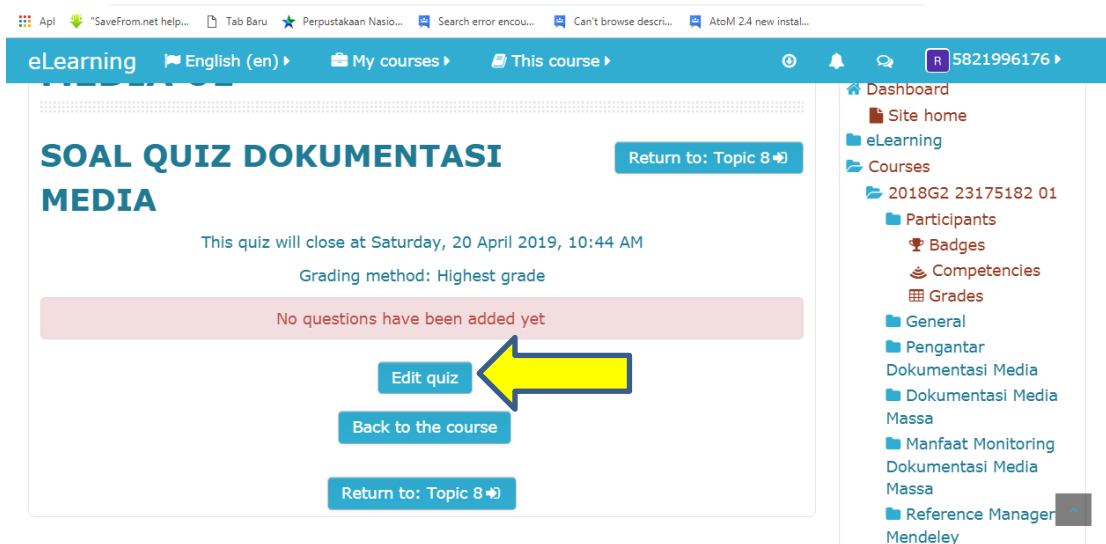
Setelah itu tekan tombol "Import". Jika berhasil maka akan muncul seperti berikut ini.



Kemudian tekan tombol continue untuk melanjutkan dan menyimpan soal tersebut ke bank soal di Cyber.

Selanjutnya memasukkan soal-soal ke Quiz yang sebelumnya sudah dibuat. Langkah - langkahnya sebagai berikut.

Buka atau tekan Quiz yang sudah dibuat di halaman course, kemudian pilih “Edit quiz”. Maka akan tampil seperti berikut:



Pilih Add

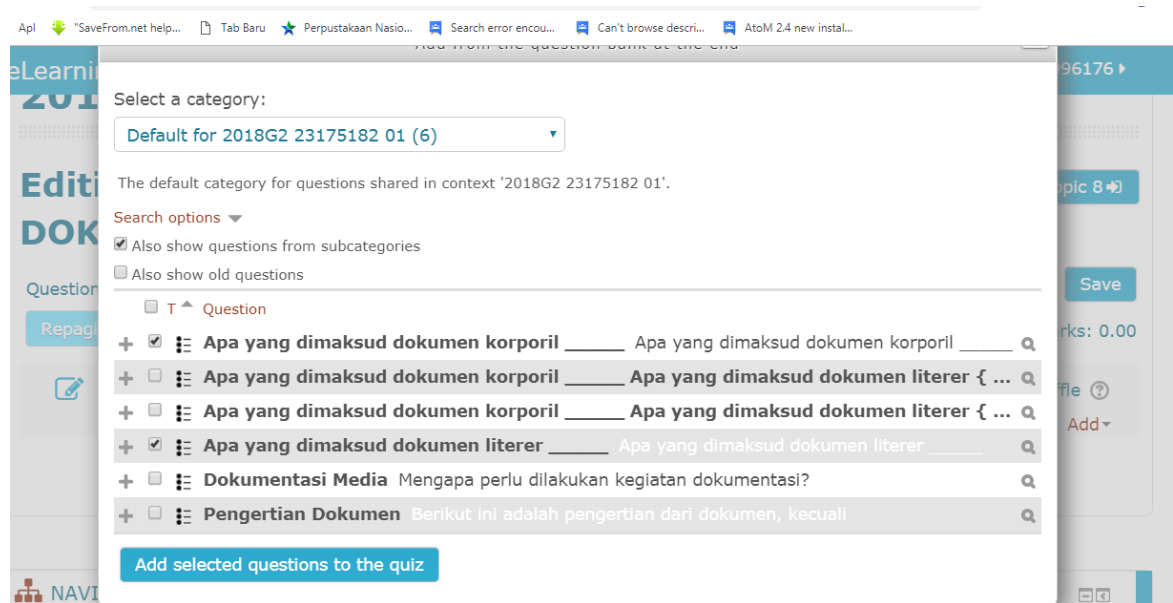


Pilih "Question Bank Content"



The screenshot shows the Moodle quiz editing interface. At the top, there's a navigation bar with 'eLearning', 'English (en)', 'My courses', and 'This course'. Below that, the quiz title is '2018G2 23175182 DOKUMENTASI MEDIA 01'. The main heading is 'Editing quiz: SOAL QUIZ DOKUMENTASI MEDIA'. There are buttons for 'Return to: Topic 8', 'Repaginate', and 'Save'. A 'Maximum grade' of 10.00 is set. A 'Total of marks: 0.00' is shown. A dropdown menu is open, showing options: '+ a new question', '+ from question bank' (highlighted with a yellow arrow), and '+ a random question'. A 'Return to: Topic 8' button is also visible at the bottom.

Centang pertanyaan yang ingin dimasukkan, kemudian tekan tombol “Add selected questions to the quiz”.



The screenshot shows the Moodle question bank selection interface. It features a 'Select a category:' dropdown menu set to 'Default for 2018G2 23175182 01 (6)'. Below this, there are search options: 'Also show questions from subcategories' (checked) and 'Also show old questions' (unchecked). A list of questions is displayed, each with a checkbox and a search icon. The questions are: 'Apa yang dimaksud dokumen korporil', 'Apa yang dimaksud dokumen literer', 'Dokumentasi Media', and 'Pengertian Dokumen'. The 'Add selected questions to the quiz' button is highlighted in blue.

Tampilan soal

The screenshot shows the Moodle quiz editing interface. The page title is "Editing quiz: SOAL QUIZ DOKUMENTASI MEDIA". The quiz is open and closes on 20/04/19 at 10:44. The maximum grade is 10.00 and the total of marks is 2.00. There are two questions listed:

- Question 1: "Apa yang dimaksud dokumen korporil _____. Apa yang dimaksud dokumen kor..." with a grade of 1.00.
- Question 2: "Apa yang dimaksud dokumen literer _____. Apa yang dimaksud dokumen literer..." with a grade of 1.00.

Buttons for "Repaginate", "Save", and "Return to: Topic 8" are visible.

3.7. Announcements: mengirimkan pengumuman ke email student Pilih Announcements → add a new topic

The screenshot shows the Moodle course page for "2019G2 23175182 DOKUMENTASI MEDIA 01". The page title is "Cyber Unika". The breadcrumb trail is "Dashboard > My > 2019G2 23175182 01". The page content includes a "Page top" section with the course title and a "Left" sidebar with a "NAVIGATION" menu. A yellow arrow points to the "Announcements" link in the navigation menu.

The screenshot shows the Moodle course page for "2019G2 23175182 DOKUMENTASI MEDIA 01" with the "Announcements" section selected. The page title is "Cyber Unika". The breadcrumb trail is "Dashboard > My > 20 > Ge > Announcements". The page content includes a "Page top" section with the course title and a "Left" sidebar with a "NAVIGATION" menu. A yellow arrow points to the "Add a new topic" button in the "Announcements" section.

Mengisi Subject dan Message

eLearning My courses This course Participants

2019G2 23175182 DOKUMENTASI MEDIA 01

Announcements Return to: General

General news and announcements Expand all

▼ Your new discussion topic

Subject Waktu Pengumpulan Tugas

Message

Pengumpulan Tugas Dokumentasi Media, selamatnya hari Selasa 10 Maret 2020 pukul 23.00 WIB

Beri tanda centang (V): Send forum post notifications with no editing-time delay--> kemudian pilih Post to forum

eLearning My courses This course Participants

Discussion subscription

Attachment Maximum file size: Unlimited, maximum number of files: 1

Pinned

Send forum post notifications with no editing-time delay **tanda centang**

Display period

Display start 6 March 2020 10 05 Enable

Display end 6 March 2020 10 05 Enable

Tags

Post to forum

Forum administrati

- > Edit settings
- > Locally assigned
- > Permissions
- > Check permisso
- > Filters
- > Logs
- > Backup
- > Restore
- Subscription mo
- > Show/edit curre

Course administrat

Site administration

Search

ADD A BLOCK

Add...

Tampilan setelah setelah *announcements* terkirim

The screenshot shows the Moodle course interface. At the top, there is a navigation bar with 'eLearning', 'My courses', 'This course', and 'Participants'. Below this is the 'Cyber Unika' logo. A breadcrumb trail shows 'Dashboard > My > 20 > Ge > Announcements'. The main content area is titled '2019G2 23175182 DOKUMENTASI MEDIA 01'. A green notification bar states: 'This post will be mailed out immediately to all forum subscribers.' Below this is the 'Announcements' section, which includes a 'Return to: General' button and an 'Add a new topic' button. A table lists the announcements:

Discussion	Started by	Replies	Last post
Waktu Pengumpulan Tugas	Rikarda Ratih	0	Rikarda Ratih Fri, 6 Mar 2020, 10:12 AM

Below the table, there is a 'Jump to...' dropdown menu and a 'Silabus' link. Another 'Return to: General' button is located at the bottom of the section.

IV. MEMBUAT RESOURCE

Pilihan RESOURCES → File

The screenshot shows the 'Add an activity or resource' dialog box in Moodle. The 'RESOURCES' section is expanded, and 'File' is selected. A yellow arrow points to the 'File' option with the label 'File'. Another yellow arrow points to the 'Add' button with the label 'Add'. The dialog box contains the following text:

The file module enables a teacher to provide a file as a course resource. Where possible, the file will be displayed within the course interface; otherwise students will be prompted to download it. The file may include supporting files, for example an HTML page may have embedded images or Flash objects.

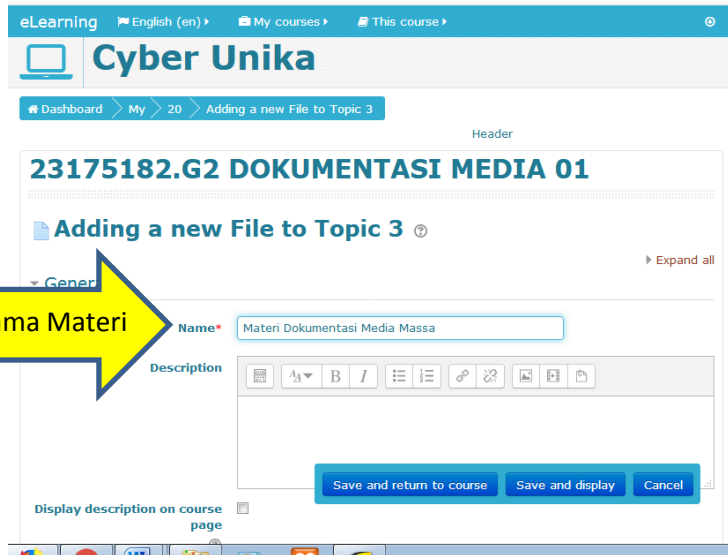
Note that students need to have the appropriate software on their computers in order to open the file.

A file may be used

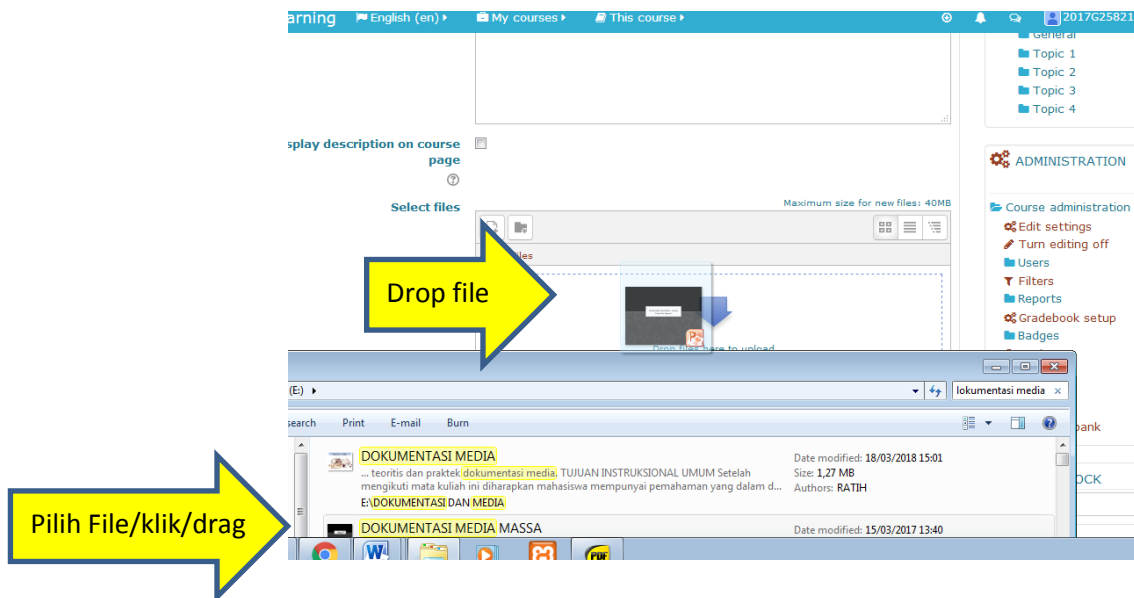
- To share presentations given in class
- To include a mini website as a course resource
- To provide draft files of certain software programs (eg Photoshop .psd) so students can edit and submit them for assessment

Buttons for 'Add' and 'Cancel' are visible at the bottom of the dialog box.

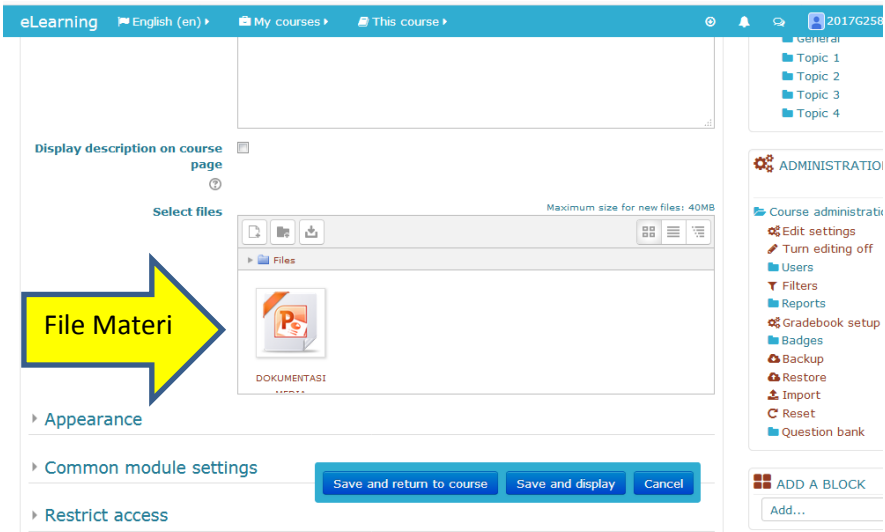
4.1. File Isikan Nama Materi



Masukkan file materi-→buka file (laptop/PC)-→Click-→drag→drop file



Tampilan file yang sudah masuk → save and display



The screenshot shows the Moodle course administration interface. At the top, there is a navigation bar with 'eLearning', 'English (en)', 'My courses', and 'This course'. Below this, there is a sidebar with 'General' (Topic 1-4) and 'ADMINISTRATION' (Course administration, Edit settings, Turn editing off, Users, Filters, Reports, Gradebook setup, Badges, Backup, Restore, Import, Reset, Question bank). The main content area shows a 'Select files' section with a file upload icon and a file named 'DOKUMENTASI' (a PowerPoint file) listed. A yellow arrow points to the file. Below the file list are sections for 'Appearance', 'Common module settings', and 'Restrict access'. At the bottom, there are three buttons: 'Save and return to course', 'Save and display', and 'Cancel'.

Materi sudah bisa diakses



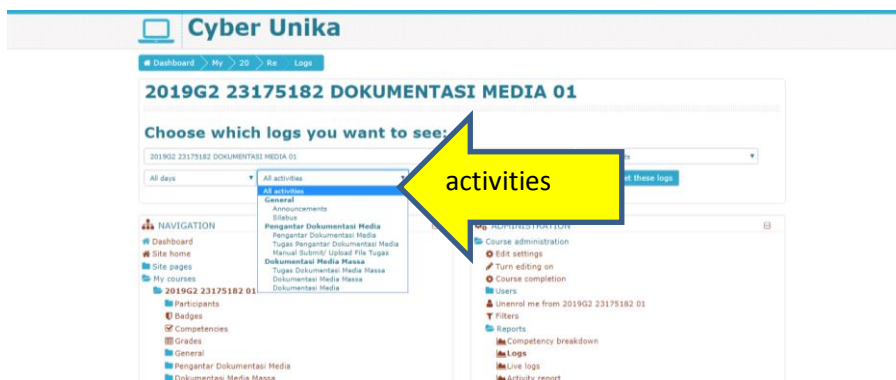
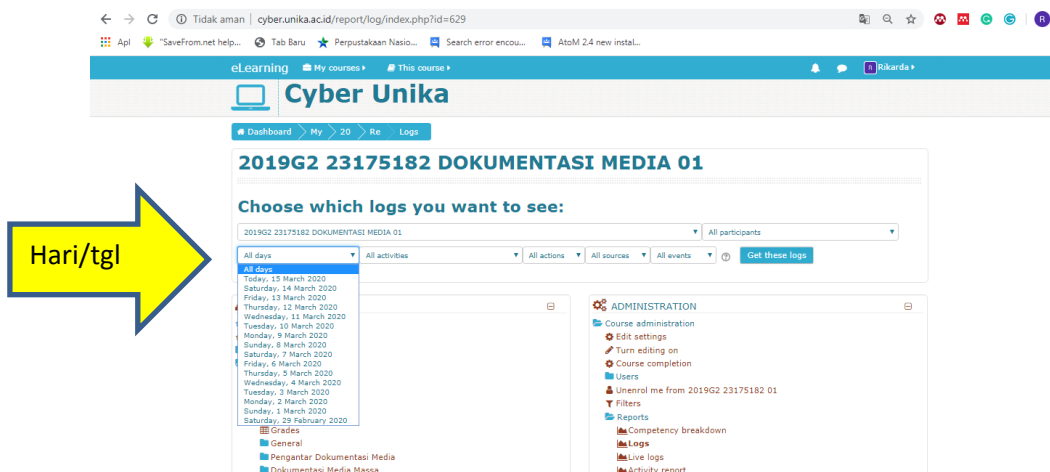
The screenshot shows the Moodle course page for '23175182.G2 DOKUMENTASI MEDIA 01'. The page title is 'Materi Dokumentasi Media Massa'. Below the title, there is a link to view the file: 'Click DOKUMENTASI MEDIA MASSA.pptx link to view the file.' There are two 'Return to: Topic 3' buttons. The page includes a navigation bar with 'eLearning', 'English (en)', 'My courses', and 'This course'. Below the navigation bar is a header with 'Cyber Unika' and a breadcrumb trail: 'Dashboard > My > 20 > To > Materi Dokumentasi Media Massa'. There is also a 'Page top' link and a 'Header' label. On the right side, there is a 'NAVIG' sidebar with links to 'Dashboard', 'Site h', 'eLearning', 'My cours', '2017.', 'Part', 'B', 'C', and 'Gen'.

V. Cetak Laporan Aktifitas (Berita Acara Perkuliahan)

Pilih Administration-→Reports-→Logs



Pilih hari/tanggal dan aktifitas-→ Get These Logs



eLearning My courses This course Rikarda

Cyber Unika

Dashboard My 20 Re Logs

2019G2 23175182 DOKUMENTASI MEDIA 01

Choose which logs you want to see:

2019G2 23175182 DOKUMENTASI MEDIA 01 All participants

Tuesday, 10 March 2020 Tugas Pengantar Dokumentasi Media All actions All sources All events Get these logs

Get The Logs

NAVIGATION

- Dashboard
- Site home
- Site pages
- My courses
 - 2019G2 23175182 01
 - Participants
 - Badges
 - Competencies
 - Grades
 - General
 - Pengantar Dokumentasi Media
 - Dokumentasi Media Massa

ADMINISTRATION

- Course administration
 - Edit settings
 - Turn editing on
 - Course completion
 - Users
 - Unenrol me from 2019G2 23175182 01
 - Filters
 - Reports
 - Competency breakdown
 - Logs
 - Live logs
 - Activity report

Tampilan Logs

eLearning My courses This course Rikarda

Cyber Unika

Dashboard My 20 Re Logs

2019G2 23175182 DOKUMENTASI MEDIA 01

2019G2 23175182 DOKUMENTASI MEDIA 01 All participants

Tuesday, 10 March 2020 Tugas Pengantar Dokumentasi Media All actions All sources All events Get these logs

Time	User full name	Affected user	Event context	Component	Event name	Description	Origin	IP address
10 March 2020, 11:21 PM	17m10091 VINA MUTHI AMBARWATI	-	Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission has been viewed.	The user with id '5241' has viewed the submission status page for the assignment with course module id '1796'.	web	158.140.167.244
10 March 2020, 11:21 PM	17m10091 VINA MUTHI AMBARWATI	-	Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user with id '5241' viewed the 'assign' activity with course module id '1796'.	web	158.140.167.244
10 March 2020, 9:19 PM	17m10091 VINA MUTHI AMBARWATI	-	Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission has been viewed.	The user with id '5241' has viewed the submission status page for the assignment with course module id '1796'.	web	36.79.50.85

Scroll ke bawah sampai menemukan menu download, pilih format microsoft excel (.xlsx) → pilih tombol download

eLearning My courses This course Rikarda

10 March 2020, 8:55 AM	17m10040 CORNELIA AGATA WIJIS	-	Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user with id '5200' viewed the 'assign' activity with course module id '1796'.	web	110.136.170.49
10 March 2020, 8:51 AM	17m10040 CORNELIA AGATA WIJIS	-	Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission has been viewed.	The user with id '5200' has viewed the submission status page for the assignment with course module id '1796'.	web	110.136.170.49
10 March 2020, 8:51 AM	17m10040 CORNELIA AGATA WIJIS	-	Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user with id '5200' viewed the 'assign' activity with course module id '1796'.	web	110.136.170.49

Download table data as

- Comma separated values (.csv)
- Comma separated values (.csv)
- Microsoft Excel (.xlsx)
- HTML table
- Javascript Object Notation (json)
- OpenDocument (.ods)

Download

Download

NAVIGATION

- Dashboard
- Course administration

Tampilan laporan aktifitas (BAP) dalam format microsoft excel:

Time	User full name	Affected user	Event context	Component	Event name	Description	Origin	IP address
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission	The user w,web		158.140.187.244
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		158.140.187.244
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission	The user w,web		36.79.50.85
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		36.79.50.85
10/03/20, 17m10091 17m10091			Assignment: Tugas Pengantar Dokumentasi Media	File submissions	Submission created.	The user w,web		36.79.50.85
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	File submissions	A file has been uploaded.	The user w,web		36.79.50.85
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		36.79.50.85
10/03/20, 17m10091 17m10091			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Submission form viewed.	The user w,web		36.79.50.85
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		36.79.50.85
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission	The user w,web		36.79.50.85
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		36.79.50.85
10/03/20, 17m10071 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission	The user w,web		125.163.173.47
10/03/20, 17m10071 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		125.163.173.47
10/03/20, 17m10071 17m10071			Assignment: Tugas Pengantar Dokumentasi Media	File submissions	Submission updated.	The user w,web		125.163.173.47
10/03/20, 17m10071 -			Assignment: Tugas Pengantar Dokumentasi Media	File submissions	A file has been uploaded.	The user w,web		125.163.173.47
10/03/20, 17m10071 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		125.163.173.47
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission	The user w,web		114.125.81.101
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		114.125.81.101
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission	The user w,web		114.125.81.101
10/03/20, 17m10091 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		114.125.81.101
10/03/20, 17m10071 17m10071			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Submission form viewed.	The user w,web		125.163.173.47
10/03/20, 17m10071 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	Course module viewed	The user w,web		125.163.173.47
10/03/20, 17m10071 -			Assignment: Tugas Pengantar Dokumentasi Media	Assignment	The status of the submission	The user w,web		125.163.173.47

Fasilitas Reports:

a. Competencies Breakdown

Mengetahui kompetensi/ peringkat mahasiswa yang mengikuti mata kuliah

23175182.G2 DOKUMENTASI MEDIA 01

2017G215m10031 AGATHA BELVA MARCIANA EDO

Competency breakdown

Competency ratings in this course are updated immediately in learning plans.

Competency	Rating

NAVIGATION

- Dashboard
- Site home
- eLearning
- My courses
- 2017.G2 23175182 01
 - Participants
 - Badges
 - Competencies
 - Grades
 - General
 - Topic 1
 - Topic 2
 - Topic 3
 - Topic 4

ADMINISTRATION

b. Logs

Laporan aktivitas dihasilkan untuk mengetahui aktivitas yang terjadi dalam mata kuliah tersebut. Untuk bisa melihat laporan aktivitas bisa dipilih per aktivitas atau semua aktivitas, termasuk waktu pelaksanaan aktivitas juga bisa dipilih, setelah itu pilih Get these logs

help: Tab Baru Perpustakaan Nasio

eLearning English (en) My courses This course 2017G25821996176

Cyber Unika

Dashboard My 20 Re Logs

23175182.G2 DOKUMENTASI MEDIA 01

Choose which logs you want to see:

23175182.G2 DOKUMENTASI MEDIA 01 All participants All days

All activities All actions All sources All events Get these logs

- All activities
 - General
 - Announcements
 - Topic 1
 - Tugas Review
 - Pengantar Dokumentasi Media
 - Absen Dokumentasi Media
 - Dokumentasi Media
 - Dokumentasi Media Massa
 - Topic 2
 - Attendance
 - Pengelolaan Dokumen Digital
 - Dokumentasi Media
 - Quiz Dokumentasi Media
 - Topic 3
 - Materi Dokumentasi Media Massa
 - Grades

ADMINISTRATION

- Course administration
 - Edit settings
 - Turn editing on
 - Users
 - Filters
 - Reports
 - Competency breakdown
 - Logs
 - Live logs
 - Activity report
 - Course participation
 - Statistics
 - Gradebook setup
 - Badges

Contoh Logs atau laporan seluruh aktivitas dalam mata kuliah

net help: Tab Baru Perpustakaan Nasio

eLearning English (en) My courses This course 2017G25821996176

Cyber Unika

Dashboard My 20 Re Logs

23175182.G2 DOKUMENTASI MEDIA 01

23175182.G2 DOKUMENTASI MEDIA 01 All participants All days

All activities All actions All sources All events Get these logs

Page: 1 2 3 4 5 6 7 8 (Next)

Time	User full name	Affected user	Event context	Component	Event name	Description	Origin	IP address
9 May, 04:29	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	System	Course viewed	The user with id '7025' viewed the course with id '384'.	web	103.44.37.206
9 May, 04:29	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Course participation	Participation report viewed	The user with id '7025' viewed the course participation report for the course with id '384'.	web	103.44.37.206
9 May, 04:28	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Course participation	Participation report viewed	The user with id '7025' viewed the course participation report for the course with id '384'.	web	103.44.37.206
9 May, 04:28	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	System	Course viewed	The user with id '7025' viewed the course with id '384'.	web	103.44.37.206
9 May, 04:28	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Activity report	Activity report	The user with id '7025' viewed the outline	web	103.44.37.206

c. Live Logs

Logs atau laporan aktivitas yang aktif dan update setiap 60 detik

unika.ac.id/report/loglive/index.php?id=384

net help | Tab Baru | Perpustakaan Nasio

eLearning | English (en) | My courses | This course | 2017G25821996176

English (en) | Indonesian (id) | nika

Dashboard | My | 20 | Re | Live logs

23175182.G2 DOKUMENTASI MEDIA 01: Live logs from the past hour (Updates every 60 seconds)

Pause live updates

Time	User full name	Affected user	Event context	Component	Event name	Description	Origin	IP address
9 May, 04:46	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Live logs	Live log report viewed	The user with id '7025' viewed the live log report for the course with id '384'.	web	103.44.37.206
9 May, 04:44	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Logs	Log report viewed	The user with id '7025' viewed the log report for the course with id '384'.	web	103.44.37.206
9 May, 04:29	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	System	Course viewed	The user with id '7025' viewed the course with id '384'.	web	103.44.37.206
9 May, 04:29	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Course participation	Participation report viewed	The user with id '7025' viewed the course participation report for the course with id '384'.	web	103.44.37.206
9 May, 04:28	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Course participation	Participation report viewed	The user with id '7025' viewed the course participation report for the course with id '384'.	web	103.44.37.206
9 May, 04:28	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	System	Course viewed	The user with id '7025' viewed the course with id '384'.	web	103.44.37.206
9 May, 04:28	2017G25821996176 RIKARDA RATHI SAPTAASTUTI	-	Course: 23175182.G2 DOKUMENTASI MEDIA 01	Activity	Activity	The user with id '7025' viewed the	web	103.44.37.206

d. Activity Reports

Laporan aktivitas dalam mata kuliah dari awal sampai dengan akhir

help | Tab Baru | Perpustakaan Nasio

eLearning | English (en) | My courses | This course | 2017G25821996176

Cyber Unika

Dashboard | My | 20 | Re | Activity report

23175182.G2 DOKUMENTASI MEDIA 01

23175182.G2 DOKUMENTASI MEDIA 01

Computed from logs since Wednesday, 31 January 2018, 9:47 AM.

Activity	Views	Related blog entries	Last access
Announcements	16 by 10 users	-	Tuesday, 24 April 2018, 4:25 AM (15 days)
Topic 1			
Tugas Review	170 by 24 users	-	Tuesday, 24 April 2018, 2:25 AM (15 days 2 hours)
Pengantar Dokumentasi Media	33 by 15 users	-	Tuesday, 24 April 2018, 9:56 AM (14 days 18 hours)
Absen Dokumentasi Media	-	-	-
Dokumentasi Media	8 by 4 users	-	Monday, 23 April 2018, 10:34 PM (15 days 6 hours)
Dokumentasi Media Massa	19 by 3 users	-	Tuesday, 24 April 2018, 7:20 AM (14 days 21 hours)
Topic 2			
Attendance	-	-	-
Pengelolaan Dokumen Digital	38 by 7 users	-	Tuesday, 24 April 2018, 8:21 AM (14 days 20 hours)